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Contact Officer:
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To: Cllr Clive Carver (Chairman)

Councillors: Haydn Bateman, Bob Connah, Paul Cunningham, Patrick Heesom, Andrew Holgate, Dave Hughes, Paul Johnson, Richard Jones, Mike Lowe, Hilary McGuill, Michelle Perfect, Vicky Perfect, Andy Williams and Arnold Woolley

13 April 2018

Dear Councillor

You are invited to attend a meeting of the Corporate Resources Overview & Scrutiny Committee which will be held at 10.00 am on Thursday, 19th April, 2018 in the Delyn Committee Room, County Hall, Mold CH7 6NA to consider the following items

Please note that there will be a briefing, which is for the Members of the Committee only, commencing at 9.30 a.m. before the public session commences at 10.00am.

A G E N D A

1 APOLOGIES

Purpose: To receive any apologies.

2 DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

Purpose: To receive any Declarations and advise Members accordingly.

3 MINUTES (Pages 5 - 20)

Purpose: To confirm as a correct record the minutes of the meeting on 15 March 2018, and the minutes of the Joint meeting of the Corporate Resources and Environment Overview and Scrutiny Committee held on 15 March 2018.

4 **MEDIUM TERM FINANCIAL STRATEGY - FORECAST 2019/20** (Pages 21 - 32)

Report of Corporate Finance Manager - Leader of the Council and Cabinet Member for Finance

Purpose: To provide Members with an update on the Medium Term Financial Strategy (MTFS) – Forecast 2019/20

5 **REPORTING ON INVESTMENT IN COUNTY TOWNS** (Pages 33 - 40)

Report of Chief Executive - Leader of the Council and Cabinet Member for Finance

Purpose: To consider how the reporting on the notice of motion on investment in towns might be developed.

6 **DRAFT WELSH LANGUAGE PROMOTION STRATEGY** (Pages 41 - 76)

Report of Chief Executive - Cabinet Member for Corporate Management and Assets

Purpose: To approve the draft five year Welsh Language Promotion Strategy for formal consultation

7 **COUNCIL PLAN UPDATE**

Purpose: To receive a verbal update on the Council Plan.

8 **REVENUE BUDGET MONITORING 2017/18 (MONTH 11)** (Pages 77 - 102)

Report of Chief Executive, Corporate Finance Manager - Leader of the Council and Cabinet Member for Finance

Purpose: The purpose of this report is to provide Members with the Revenue Budget Monitoring 2017/18 (Month 11).

9 **FORWARD WORK PROGRAMME (CORPORATE RESOURCES)** (Pages 103 - 110)

Report of Democratic Services Manager

Purpose: To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee

Yours sincerely

A handwritten signature in black ink, appearing to read 'Robert Robins', with a horizontal line extending to the right.

Robert Robins
Democratic Services Manager

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CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE **15 MARCH 2018**

Minutes of the meeting of the Corporate Resources Overview & Scrutiny Committee of Flintshire County Council held in the Council Chamber, County Hall, Mold on Thursday, 15 March 2018

PRESENT: Councillor Clive Carver (Chairman)

Councillors: Haydn Bateman, Bob Connah, Paul Cunningham, Patrick Heesom, Dave Hughes, Andrew Holgate, Paul Johnson, Richard Jones, Mike Lowe, Hilary McGuill, Michelle Perfect, Vicky Perfect, Andy Williams, and Arnold Woolley

ALSO PRESENT: Councillors: Christine Jones and David Wisinger attended as observers

CONTRIBUTORS: Councillor Aaron Shotton, Leader and Cabinet Member for Finance; Cabinet Member for Corporate Management and Assets, Chief Executive; and Finance Manager.

IN ATTENDANCE: Democratic Services Manager and Democratic Services Officer

72. DECLARATIONS OF INTEREST

None were received.

73. MINUTES

The minutes of the meeting held on 15 February 2018 were submitted.

Matters arising:

Minute number 66 - Councillor Paul Cunningham referred to discussion which had taken place around the Flintshire bridge inspection and asked if there was any progress to report. The Chief Executive responded that the Council was in discussion with the Welsh Government and the outcome would be reported back to the Committee when known.

Councillor Arnold Woolley commented on the issue of potholes in roads and asked if information could be provided on the total cost of repairs in Flintshire. He asked if the funding from Welsh Government (WG) to support local highway improvements would be sufficient to cover the cost or whether there was a 'gap' that the Authority would need to fund. The Chief Executive advised that some of this work was funded by the Council as routine maintenance, with the road conditions post-winter being assessed by the Chief Officer (Streetscene and Transportation) and his team, and that work was being prioritised to address the most urgent repairs. He also referred to the 'one off' funding of £1.472m the Authority had received from the WG to support local highway improvements.

The Leader referred to ongoing work through the WLGA and reported that Flintshire, along with other authorities, had made a bid to the WG for extra funding for winter weather road damage. He said that details of the Flintshire bid (of £200k or more) would be circulated in due course.

Councillor Woolley referred to the request by Councillor Paul Johnson to ask if any additional funding could be sought from the WG to repair rural roads damaged by diverted traffic as a result of work along the A55. The Chief Executive explained that this was part of ongoing discussions around the future of the Flintshire bridge with the WG, and that the outcome would be reported back in due course.

Councillor Woolley referred to the proposal by Councillor Richard Jones that the Committee receive a report outlining the effects of the capital expenditure (new schemes for approval) and asked when this would be made available to the Committee. The Democratic Services Manager said that this would be for the April meeting.

Councillor Hilary McGuill expressed concern around the need for repeat repairs to road surfaces due to the same pot holes recurring. She questioned whether this could be due to the materials used or whether the work undertaken was not to the standard required. Members commented on the repair work undertaken by contactors on behalf of utility companies and asked if the work was inspected on completion. The Chief Executive acknowledged the points made and said that this was a matter for further consideration by the Environment Overview & Scrutiny Committee.

Councillor Richard Jones reiterated the concerns expressed by Councillor McGuill and said that repairs should last longer than a few weeks.

Councillor Dave Hughes congratulated the Streetscene team on the work undertaken to repair pot holes particularly as a result of current adverse weather conditions and said in some cases an urgent repair was carried out until a permanent repair could be done.

Minute No.68 – Councillor Richard Jones said he had not yet received a response to his request for clarification on the comparative figures for agency worker spend and non-school turnover from the previous year. The Democratic Services Manager commented that this information would be included in the next quarterly report.

RESOLVED:

- (a) That the minutes be approved and signed by the Chairman as an accurate record; and
- (b) That the Committee's concerns at recurring pot holes and damage to road surfaces because of utilities 'dropped iron works be sent to the Environment Overview & Scrutiny Committee for consideration as part of their work programme.

74. QUARTER 3 COUNCIL PLAN 2017/18 MONITORING REPORT

The Chief Executive introduced the Quarter 3 Council Plan 2017/18 Monitoring Report. He provided background information and advised that the monitoring report for the 2017/18 Council Plan was a positive report, with 81% of activities being assessed as making good progress, and 69% likely to achieve the desired outcome. Performance Indicators showed good progress with 84% meeting or near to period target. Risks were also being successfully managed with the majority being assessed as moderate (67%) or minor (10%).

The Chief Executive reported on the performance indicators which showed a red status for current performance against target and the following major risks for the Committee as detailed in the report.

Priority: Serving Council – the scale of the financial challenge

Priority: Supportive Council – availability of sufficient funding to resource key priorities.

The Chief Executive also reminded the committee that in future, as the lead Overview & Scrutiny committee for monitoring performance, they would be receiving all of the quarterly reports, instead of those specifically relating to issues within the committee's service remit.

The Democratic Services Manager advised that an 'Understanding of Performance Reports' workshop for all Members was to be organised for late June/early July, to link to the Council Plan out-turn report to Council on 19th June

Councillor Arnold Wooley asked that in future reports also detailed areas of under performance and said this would have assisted with an understanding of the figures presented in paragraph 1.04 of the report. He also referred to the figures presented in paragraph 1.06 of the report relating to the analysis of current performance and said these did not reconcile with the figures in paragraph 1.04. The Chief Executive provided clarification and said he would provide more information to members on the breakdown.

RESOLVED:

- (a) That the Committee notes the Quarter 3 Council Plan 2017/18 Monitoring report; and
- (b) That as the lead committee for performance issues, the Committee reaffirmed its request to receive all Council Plan quarterly information for 2018/19 and thereafter.

75. REVENUE BUDGET MONITORING 2017/18 (MONTH 10)

The Finance Manager introduced a report to provide the revenue budget monitoring report for 2017/18 as at Month 10. She advised that the Revenue

Budget Monitoring report had been presented to Cabinet on 23 January 2018 and was appended to the report.

The Finance Manager explained that the monthly report provided the current revenue budget monitoring position for 2017/18 for the Council Fund and Housing Revenue Account. The report presented the position based on actual income and expenditure, as at Month 10 of the financial year and projected how the budget would stand at the close of the financial year if all things remained equal.

The Finance Manager reported on the main projected year end position for the Council Fund and the Housing Revenue Account as detailed in the report. She also reported on the main considerations on the Month 10 position and referred to the overall position of the Council Fund, the latest in-year forecast, tracking of in-year risks and emerging issues, winter maintenance, inflation, reserves and balances. The Finance Manager advised that for the Council Fund the projected Contingency Reserve balance as at 31 March 2018 was £8.119m although this reduced to £5.714m when taking account of agreed contributions for the 2018/19 budget. She reported that for the Housing Revenue Account the projected closing balance as at 31 March 2018 was £1.081m.

In response to a question on the efficiencies to be achieved in 2017/18 the Chief Executive provided an update on the current position. He also commented on the two unforeseen budget pressures 2017/18 and 2018/19 :-the pressure on the winter maintenance budget, and the WG withdrawal (from 2018/19) of the Minority Ethnic and Language Grant (MEAG) of around £175K which supported English as a Second Language and traveller learning needs.

On the issue of winter maintenance the Chair asked if the Authority was able to recover the cost of gritting highways. Officers explained that the cost of gritting the A55 was recoverable.

Commenting on the issue of managing risks and emerging issues, Councillor Richard Jones suggested that the WG be lobbied to provide a central source of funds rather than local authorities managing individually. He went on to thank everyone for their efforts during the budget process which had resulted in more money being made available to support schools.

Councillor Jones reiterated his opposition to the change in accounting policy to Minimum Revenue Provision (MRP). The Chief Executive assured the committee that the Council decision on MRP had now been made based on the advice given.

Referring to the second recommendation on page 42 of the report, Councillor Woolley sought assurance that the Authority had a good overview to ensure any financial issues were identified as early as possible concerning the implementation of different service delivery methods. The Chief Executive responded that both Aura and NEWydd were completing their first year of trading and assured members that close liaison with the Council was taking place. He went on to emphasise that both organisations had effective boards to oversee their activities.

During discussion the cost of out of county placements and the associated and long term costs was raised. Councillor Aaron Shotton commented that there was not enough public sector provision and referred to the historical and cultural issues associated with residential care. He said that more needed to be done across Wales in terms of intervention, funding, and remodelling of provision, and that the Authority also needed to look 'in-house' at the services provided to ensure they continued to be fit for purpose. The Chief Executive added that Welsh Government should maintain a flexible national fund to support councils in need.

Councillor Hilary McGuill commented on the complex and diverse issues around out of county placements and said there was a need for funding to be identified at an early stage.

Councillor Richard Jones suggested that other local authorities be contacted to establish any overspend in education and social care with a view to lobbying the WG for a central fund to be held to address funding needs.

Councillor Paul Johnson referred to the information provided on page 54 of the report concerning pest control and expressed concern that the previous targets had not been realistic. He asked that realistic income targets be set within Pest Control.

Councillor Richard Jones commented on the issue of pest control and asked if local residents or the developer was responsible for paying charges for the removal of pests as a result of development on a site. The Chief Executive responded that this was an interesting idea.

In response to a question from Councillor Haydn Bateman regarding the projected overspend of £2.200m on the Streetscene and transportation portfolio, the Finance Manager advised that a sum of £675K had been credited to the budget as the GHA coaches element of the over-spend. It was confirmed that the Council had retrieved the vehicles which it owned and which were being sold.

The Democratic Services Manager said that during the discussion, he had noted the comments made about out of county placements and how overspending on these across Wales might be better managed, and in addition that realistic income targets be set within Pest Control. He asked whether these should be brought to the attention of the Cabinet as issues about which this committee had concerns.

The Chair asked Members to vote on the recommendation in the report and, when put to the vote, this was carried. Councillor Patrick Heesom asked that it be recorded that he had abstained from the vote.

RESOLVED:

That the Committee notes the Revenue Budget Monitoring 2017/18 Month 10 report and confirms on this occasion that the issues which it wishes to have brought to the Cabinet's attention are concerns about out of county placements

and how overspending across Wales might be better controlled and that more realistic income targets should be set for Pest Control.

76. FORWARD WORK PROGRAMME

The Democratic Services Manager presented the current Forward Work Programme for consideration. He advised that the following additional items were to be submitted for consideration at the next meeting of the Committee to be held on 19 April 2018.

- a financial forecast report (which was also to be presented to Cabinet)
- a report on the effects of capital expenditure (new schemes for approval)

It was agreed that the Forward Work Programme as submitted be approved with the amendments listed above.

RESOLVED:

- (a) That the Forward Work Programme as submitted be approved with the amendments listed above; and
- (b) That the Democratic Services Manager, in consultation with the Chair be authorised to vary the Forward Work Programme between meetings, should this be necessary.

77. MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE

There were no members of the press or public in attendance.

(The meeting started at 9.30 a.m. and ended at 10.30 a.m)

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Chairman

**JOINT CORPORATE RESOURCES AND ENVIRONMENT OVERVIEW AND
SCRUTINY COMMITTEE
15 MARCH 2018**

Minutes of the meeting of the Joint Corporate Resources and Environment Overview and Scrutiny Committee of Flintshire County Council held in the Council Chamber, County Hall, Mold on Thursday, 15 March 2018

PRESENT:

Councillors: Mike Allport, Haydn Bateman, Sean Bibby, Clive Carver, Bob Connah, Paul Cunningham, Chris Dolphin, Andy Dunbobbin, David Evans, Patrick Heesom, Andrew Holgate, Dave Hughes, Ray Hughes, Paul Johnson, Richard Jones, Colin Legg, Mike Lowe, Hilary McGuill, Michelle Perfect, Vicky Perfect, Owen Thomas, Andy Williams and Arnold Woolley

SUBSTITUTES: Councillors: Geoff Collett (for Paul Shotton), Mike Peers (for Veronica Gay) and David Wisinger (for Cindy Hinds)

ALSO PRESENT: Councillors: Bernie Attridge, Helen Brown, Rosetta Dolphin, Carol Ellis, Veronica Gay, Christine Jones and Billy Mullin attended as observers

CONTRIBUTORS: Councillor Aaron Shotton, Leader of the Council and Cabinet Member for Finance; Councillor Carolyn Thomas, Cabinet Member for Streetscene and Countryside; Chief Executive; Chief Officer (Streetscene and Transportation); Car Park and Enforcement Manager and Finance Programme Manager

IN ATTENDANCE: Democratic Services Manager, Overview & Scrutiny Facilitator and Democratic Services Support Officer

1. APPOINTMENT OF CHAIR

The Democratic Services Manager sought nominations for a Chair for the meeting.

RESOLVED

That Councillor Ray Hughes be appointed as Chair for the meeting.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. CONSULTATION ON REVIEW OF CAR PARKING CHARGES

The Democratic Services Manager introduced the report and explained why the consultation was being conducted through a joint meeting of two Overview & Scrutiny Committees (Corporate Resources and Environment). As the review of car parking charges had both budget and car park operational

sides, and the review of charges was an outstanding issue from the full Council budget meetings, a joint meeting was appropriate - Corporate Resources being the lead committee for budget scrutiny and Environment the lead committee for car parking policy and operations

The Chief Executive reminded Members that during the County Council meeting held on 20 February 2018, there had been a collective agreement to increase the income target for car parking by £450,000 for the 2018/19 financial year. He recognised that there might be differing views on how to achieve the target and reminded members that securing the target was a collective responsibility.

The Chief Officer (Streetscene and Transportation) introduced the proposals for revised charges, and details of the arrangements and commencement date for the deferred introduction of car charges in Flint. Car parking charges had previously been discussed by Members of the Environment Overview & Scrutiny Committee which was made open to all Council Members on 16 January 2018. During the meeting, a number of suggestions had been made by Members on the charging options and detailed explanations of which of the suggestions had been accommodated and the reasons why some had not been taken forward were outlined within the report.

The Chief Officer concluded that the opportunity to offer some free on-street parking, close to town centres, had been examined and that the Council was consulting with two Town Councils on the potential to remove pedestrianisation orders which would allow vehicles back into the High Streets. Town councils could consider subsidising car parking charges in their areas. Any proposals would need to ensure that corporate car parking income targets were met. The car parking charging system would be kept under review.

The Cabinet Member for Streetscene and Countryside apologised that a suggestion made by Councillor Mike Peers during the Environment Overview & Scrutiny Committee meeting held on 16 January 2018 to increase the minimum stay to 1 hour for 30p had not been included in the report. She assured Members that this suggestion had been considered but had been found to be unaffordable. She commented on the importance of ensuring the viability of town centres and explained that the increased car parking charges would cover the management costs of car parks across Flintshire.

The Leader of the Council welcomed the scrutiny process in considering the proposed car parking charges and said that the comments from the meeting would be taken into consideration by Cabinet at its meeting on 20 March 2018. He commented on the challenging budget process and his concern that if car parking charges were not increased to meet the full costs of providing the service then savings would have to be found elsewhere within the Council to balance up the budget. He said that local car parking charges would still be comparatively low.

A summary of the observations made by Members is attached at Appendix 1 of the minutes.

Following the debate, the Chief Executive advised that the following information would be collated in advance of the Cabinet meeting on 20 March 2018:-

- Evaluate and costs of the Committee proposal to adjust the schedule to £0.30 for 1 hour from £0.30 for 30 minutes (only for those towns where the 30 minutes charge is shown in the schedule/appendix);
- A breakdown of the management/maintenance costs for both 2017/18 and 2018/19 according to the budget heads listed in the report – showing exact and estimated/apportioned as necessary; and
- The full list of County charged and non-charged car parks.

It was proposed by Councillor Heesom that the recommendations to Cabinet be supported, subject to the points outlined by the Chief Executive.

RESOLVED:

- (a) That Cabinet be asked to consider adjusting the schedule to £0.30 for 1 hour from £0.30 for 30 minutes (only for those towns where the 30 minutes charge is shown in the schedule/appendix);
- (b) That the Committee request a breakdown of the management/maintenance costs for both 2017/18 and 2018/19 according to the budget heads listed in the report – showing exact and estimated/apportioned as necessary;
- (c) That the Committee request the full list of County charged and non-charged car parks; and
- (d) That the Democratic Services Manager present the formal response of the Corporate Resources and Environment Overview & Scrutiny Committees to Cabinet at its meeting on 20 March 2018.

4. MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE

There were no members of the public and one member of the press in attendance.

(The meeting started at 11.30am and ended at 1.25pm)

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Chair

Member issues raised at the joint meeting of the Corporate Resources and Environment Overview & Scrutiny Committees
Thursday 15th March 2018

Councillor	Issue	Response
Cllr David Evans	The 30p for 30 minutes is impractical. Could this be a free period before charging?	It is estimated that the cost of providing a free 30 minute period at all car parks would be £110 k per annum.
Cllr Owen Thomas	Why is Mold being penalised? Charges will impact on the viability of the market. Is Mold subsidising other places?	Mold is not being penalised. Mold is distinguished from other County towns as a tourist and day visitor destination and its charges are comparable to like towns in the region. Car parking charges go into a County wide fund for the whole service costs. There is also an income sharing arrangement with Mold Town Council by prior agreement.
Cllr Haydn Bateman	Short stay costing £1 is wrong. Should be reduced to 50p.	The 50p option is available outside Mold and at County Hall.
Cllr Ray Hughes	The proposed two hours isn't long enough, especially for people visiting on Saturdays.	No specific response required.
Cllr Chris Dolphin	Acknowledged that we can't standardise car parking charges across all of our towns. The 30 p for 30 minutes needs addressing. Should be an hour.	The car parking charges need to be seen in the context of a difficult budget round and against our corporate policy for cost recovery of services through charging where possible.

		<p>Flintshire has decide to retain control of its car parks and the charges are less than neighbouring authorities. We are not proposing to charge at our country parks.</p> <p>Other council services will have to bear the financial strain if we do not cost recover in the car parking service.</p> <p>We have no proposals to charge for disabled parking.</p>
Cllr Geoff Collett	<p>Mold is being penalised: in January we voted that all towns should be treated equally. Mold is not being treated equitably. The market is shrinking.</p> <p>People are being offered partially used tickets: could the extent of this be surveyed?</p>	<p>Based on the expected contribution to MTC of £20k in the new financial year, the overall benefit of the higher charges in Mold is an estimated £200k per annum.</p>
Cllr Andy Dunbobbin	<p>Are there other authorities which run their own car parks but don't charge?</p>	<p>Our neighbouring Councils all charge for their town centre car parks.</p>
Cllr Carol Ellis	<p>Asked that further consideration be given to accepting the subsidy proposed by Buckley Town Council. She did not feel that the income targets would be met given the increase in free parking at Aldi and Home Bargains in Buckley and if the Council allowed Buckley Town Council to pay for the parking at the levels they are now this would be a guaranteed income for the Council.</p>	<p>Any local proposal would be considered within the following constraints:</p> <ul style="list-style-type: none"> • There should be no reduction to the overall income levels from the new charging levels • The proposals remain within the principles of the overall car parking strategy – i.e. no free parking for extended periods of time. <p>This information is not currently available as the utilisation</p>

	She also questioned the loss of potential income through not charging at Tinkersdale, Wepre Park or Etna.	levels are not measured. It was agreed in 2015 that charges would not be introduced if there were less than 50 spaces in a town. The cost of introducing charges for car parks with less than 50 spaces would not be cost effective, due to the capital costs of installing the parking machines
Cllr Arnold Woolley	There are three competing forces: 1) the Council's need for cash; 2) the need for cash flow into Flintshire shops and 3) the need to keep cash in the pockets of Flintshire people. The growth deal statistics shown that there are 8,000 families of working age where there is no wage earner. We have imposed the brown bin charge and the Council Tax increase of 6.7 %.	The effects of the current financial position for the public services are acknowledged.
Cllr Paul Cunningham	Our charges are far lower than our neighbours and we are doing well to keep them as low as is being proposed.	No specific response required.
Cllr Clive Carver	<p>Asked for that a list of all charged car parks across Flintshire be provided.</p> <p>Emphasised that fine income isn't shown as car parking income and should be.</p> <p>Could the enforcement officers use a memory stick to retrieve information on ticket</p>	<p>We have 42 chargeable and 13 chargeable car parks (not including leisure centres, parks depots or schools etc. – cost per car park is £16.9K per year)</p> <p>Income levels can be provided but there is an income target for the service from this activity.</p> <p>The machines communicate through SIM card to back</p>

	sales to stop the need for telemetry communication?	office software that has multiple function to support the efficiency of the service.
Cllr Owen Thomas	Suggested that on certain days of the week car spaces near the centre of Mold be designated short stay which he felt would attract more revenue.	This would be confusing for car park users if the designation changed during the week.
Cllr McGuill	Has concerns at the impact of increased car parking charges on the business plan viability for our CAT s at Holywell and Connah's Quay.	Monitoring of attendances at the 2 leisure centres in Flint and Mold will be included as part of the 6 month monitoring process.
Cllr Mike Peers	<p>Table 1 in the report refers to the business model. What is being done to raise income?</p> <p>Can we have a breakdown of the 'significant costs' referred to in para 1/07 of the report?</p> <p>The 1 hour option is missing from the lists and is needed. The 30 minute option is impractical for people with children, push chairs or assisting someone in a wheel chair.</p> <p>How did the Mold percentage pay back come about? Asked how the agreement for a percentage of income collected from Mold is given back to Mold Town Council came about.</p>	<p>A detailed breakdown of the 2017/18 costs will be shared with Cabinet together with projected costs for 2018/19. The information states where the costs are projected or actuals.</p> <p>Provided.</p> <p>All options have been considered.</p> <p>Originally the Town Council kept all of the income from the car parking charges (less costs) – this arrangement was removed when charges were introduced across the County.</p>

	What are the special arrangements for farmers on market days at the Love Lane car park?	This is a long standing formal agreement between the Council and the auctioneers J Bradburne Price & Co.
Cllr Mike Allport	Consider changing to machines where the registration number is put in, to avoid unexpired tickets being passed on	We have just changed machines because the type suggested was found to be too complicated for users. However this may be reconsidered if it were thought to be beneficial.
Cllr Richard Jones	<p>The car parks are not cash cows and the proposals are for more than covering costs by £34k.</p> <p>What are the maintenance costs?</p> <p>Fines income is not included and should have been.</p> <p>'Flexibility 'shouldn't have been included.</p> <p>The proposals will have an impact on retail employees</p>	<p>The costs for 2017/18 are approximately £886k. The costs will increase for next year because of NNDR, pay inflation etc. so some flexibility was included.</p> <p>A detailed breakdown of the 2017/18 costs will be shared with Cabinet together with projected costs for 2018/19. The information states where the costs are projected or actuals.</p> <p>If the income from CPN's was included it would create a pressure elsewhere</p> <p>The flexibility was included following concerns from members of the Scrutiny Committee.</p> <p>The daily costs for parking are now consistent and fair across the County. The cost are reasonable when compared to the cost of daily parking costs in all towns.</p>

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CORPORATE RESOURCES OVERVIEW AND SCRUTINY

Date of Meeting	Thursday, 19 April 2018
Report Subject	Medium Term Financial Strategy – Forecast 2019/20
Cabinet Member	Leader of the Council and Cabinet Member for Finance
Report Author	Corporate Finance Manager
Type of Report	Strategic

EXECUTIVE SUMMARY

The purpose of this report is to provide Members with an update on the Medium Term Financial Strategy (MTFS) - Forecast 2019/20.

The Cabinet report attached gives the first detailed overview of the financial forecast for 2019/20 with further work on forecasting up to 2021/22 to follow. This will provide members with the opportunity to consider the financial position and potential solutions at an early stage.

Further detailed work is being undertaken to confirm the forecasts with method statements to underpin the estimates. However, the high level projection, based on known issues and excluding national funding scenarios, shows a potential budget gap of £10.6m for 2019/20. The Social Care pressures and investments have been included at the higher end of the range pending more detailed work. If these costs were set at the lower of the range, the potential gap would reduce by £1.5m to £9.1m.

Resources from Aggregate External Finance and Council Tax are assumed at the same level as 2018/19 at this stage for illustrative purposes.

RECOMMENDATIONS

1	That the committee considers and comments on the Medium Term Financial Strategy (MTFS) - Forecast 2019/20 Report. Any specific matters for attention will be noted and reported verbally to the Cabinet when it considers the report.
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REPORT DETAILS

1.00	MEDIUM TERM FINANCIAL STRATEGY – FORECAST 2019/20
1.01	The Medium Term Financial Strategy (MTFS) - Forecast 2019/20 Report will be presented to Cabinet on Tuesday 24 April 2018. A copy of the report is attached as Appendix A.
1.02	The report gives the first detailed overview of the financial forecast for 2019/20 with further work on forecasting up to 2021/22 to follow. This will provide members with the opportunity to consider the financial position and potential solutions at an early stage.
1.03	Further detailed work is being undertaken to confirm the forecasts with method statements to underpin the estimates. However, the high level projection, based on known issues and excluding national funding scenarios, shows a potential budget gap of £10.6m for 2019/20. The Social Care pressures and investments have been included at the higher end of the range pending more detailed work. If these costs were set at the lower of the range, the potential gap would reduce by £1.5m to £9.1m.
1.04	Resources from Aggregate External Finance and Council Tax are assumed at the same level as 2018/19 at this stage for illustrative purposes.

2.00	RESOURCE IMPLICATIONS
2.01	As set out in Appendix A; Medium Term Financial Strategy (MTFS) - Forecast 2019/20.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None required.

4.00	RISK MANAGEMENT
4.01	As set out in Appendix A; Medium Term Financial Strategy (MTFS) Forecast 2019/20.

5.00	APPENDICES
5.01	Appendix A; Medium Term Financial Strategy (MTFS) Forecast 2019/20.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>None required.</p> <p>Contact Officer: Gary Ferguson, Corporate Finance Manager Telephone: 01352 70 E-mail: gary.fergulson@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	<p>Medium Term Financial Strategy (MTFS): a written strategy which gives a forecast of the financial resources which will be available to a Council for a given period, and sets out plans for how best to deploy those resources to meet its priorities, duties and obligations.</p>

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CABINET

Date of Meeting	Tuesday, 24 April 2018
Report Subject	Medium Term Financial Strategy – Forecast 2019/20
Cabinet Member	Leader of the Council and Cabinet Member for Finance
Report Author	Corporate Finance Manager and Chief Executive
Type of Report	Strategic

EXECUTIVE SUMMARY

The Council has set a cycle of reviewing its Medium Term Financial Strategy (MTFS) on an annual basis.

This initial report gives the first detailed overview of the financial forecast for 2019/20 with further work on forecasting up to 2021/22 to follow. This will provide members with the opportunity to consider the financial position and potential solutions at an early stage.

At the Council budget meeting on 20 February a high level overview of the range of potential pressures was presented. Due to a number of areas of uncertainty the potential budget gap for 2019/20 forecast at that time ranged from £6m to £15m.

Further detailed work is being undertaken to confirm the forecasts with method statements to underpin the estimates. However, the high level projection, based on known issues and excluding national funding scenarios, shows a potential budget gap of £10.6m for 2019/20. The Social Care pressures and investments have been included at the higher end of the range pending more detailed work. If these costs were set at the lower of the range, the potential gap would reduce by £1.5m to £9.1m.

Resources from Aggregate External Finance and Council Tax are assumed at the same level as 2018/19 at this stage for illustrative purposes.

RECOMMENDATIONS	
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1	Members are asked to examine the updated forecast and adopt it as the basis for initial planning.
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REPORT DETAILS

1.00	EXPLAINING THE MEDIUM TERM FINANCIAL STRATEGY – FORECAST 2019/20
1.01	<p>The Council has set a cycle of reviewing its Medium Term Financial Strategy (MTFS) on an annual basis.</p> <p>This initial report gives the first detailed overview of the financial forecast for 2019/20 with further work on forecasting up to 2021/22 to follow. This will provide members with the opportunity to consider the financial position and potential solutions at an early stage.</p>
1.02	The Council Fund budget for 2018/19 was approved by County Council on 20 February and included the temporary utilisation of reserves. Following a debate at a special Corporate Resources Overview and Scrutiny Committee a report is being prepared for Constitution Committee on the budget process.
1.03	At the Council budget meeting on 20 February a high level overview of a range of potential pressures and investments was presented. Due to a number of areas of uncertainty the potential budget gap for 2019/20 ranged from £6m to £15m. The following paragraphs refine the forecast further.
1.04	<p>Welsh Government Funding</p> <p>The Council's core funding comes from Aggregate External Finance (AEF) comprising of Revenue Support Grant and the Council's share of the National Rates Pool. The forecast assumes at this stage that the Council will receive £189.156m which is the same amount of funding as 2018/19 i.e. 'cash flat'.</p>
1.05	However, the provisional settlement for 2018/19 indicated a reduction in AEF of 1.5% for 2019/20 although there was no further update provided in the Final Settlement received in December. Welsh Government have recently announced additional funding transferring into the overall quantum for Local Government of £20m in 2018/19 rising to £40m in 2019/20. Taking this into account, and in the absence of further specific indications from Welsh Government there could still potentially be a reduction of 1% which would equate to £1.892m.
1.06	Council Tax

	<p>The Council approved a 6.71% increase in council tax in 2018/19 to provide additional investment for schools and to ensure that the spending requirement was increased to the Standard Spending Assessment (SSA) calculated by Welsh Government via the national funding formula.</p> <p>The forecast at this stage does not assume any specific increase for 2019/20. The available resources are therefore at a minimum of £75.172m.</p>																		
1.07	<p>Overall Resources available</p> <p>The overall resources available to the Council assuming no change in AEF and Council Tax is £264.328m. The total expenditure requirement before reflecting any changes is £266.273m which is due to the amount utilised from reserves on a temporary basis 'dropping out'. The budget for 2018/19 included transitional funding of £1.945m to balance the budget and an additional £0.460m to provide further support to schools on a temporary basis. Therefore, the transitional funding amount of £1.945m is required to be built back into the budget for 2019/20.</p> <p>The Council also generates income from charging for some of its services which has the effect of contributing to the overall costs of services provided, either in part or in full. A member workshop is being held on 18 April to further develop a strategy around income generation.</p>																		
1.08	<p>Other changes to the forecast are detailed in the following paragraphs and a summary of the impact on the budget forecast are summarised below in Table 1:</p> <table border="1"> <thead> <tr> <th></th> <th>£m</th> </tr> </thead> <tbody> <tr> <td>Available Resources (AEF / Council Tax)</td> <td>264.3</td> </tr> <tr> <td>Use of Reserves 'dropping out'</td> <td>1.9</td> </tr> <tr> <td>Workforce Costs</td> <td>3.0</td> </tr> <tr> <td>Social Care Demands</td> <td>3.4</td> </tr> <tr> <td>Schools costs</td> <td>1.2</td> </tr> <tr> <td>Corporate / Inflation</td> <td>1.1</td> </tr> <tr> <td>Spending Requirement</td> <td>274.9</td> </tr> <tr> <td>Projected Budget Gap</td> <td>10.6</td> </tr> </tbody> </table>		£m	Available Resources (AEF / Council Tax)	264.3	Use of Reserves 'dropping out'	1.9	Workforce Costs	3.0	Social Care Demands	3.4	Schools costs	1.2	Corporate / Inflation	1.1	Spending Requirement	274.9	Projected Budget Gap	10.6
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1.09	<p>Workforce Costs and Pay</p> <p>The national pay negotiations were still ongoing at the time of setting the budget for 2018/19 and an uplift of 1% was included in the budget. The outcome of the pay negotiations is now known.</p> <p>The impact of the current pay award for non-schools employees over and above the 1% uplift is in the region of £0.750m which will need to be met from reserves on a temporary basis. However, the cumulative effect for 2019/20 increases to £3m when taking into account factors such as incremental progression. The potential impact on school based employees</p>																		

	is £1.2m as detailed below in para 1.12.
1.10	<p>Inflation</p> <p>Each year the Council is subject to numerous inflationary impacts for areas such as energy, national non-domestic rates, insurance and software licenses. At this stage, based on historical activity it is estimated that there could be additional costs in the region of £1.2m.</p> <p>A detailed review of all inflationary costs is being undertaken.</p>
1.11	<p>Social Services Demands</p> <p>The increasing demands within the social care sector continue to provide challenges to the Council and a number of estimated pressures, investments and incomes are detailed below:</p> <p>Social Care Commissioning: inflationary uplifts are agreed each year with the Council's care providers. Based on previous years the cost of commissioned care could increase in the range of £0.800m to £1.600m.</p> <p>Transition to Adulthood: the cost of care packages for clients moving into adulthood is an ongoing cost pressure. Based on known school leavers, and past year expenditure patterns, additional funding in the range of £0.500m to £0.700m may be required.</p> <p>Residential Care (new placements): it is anticipated that there will be a cost pressure in the range of £0.500m to £1m due to the increase in the capital limit introduced by Welsh Government and general increases in demand.</p> <p>Independent Living Fund: this former specific grant has transferred into the annual settlement at the existing amount. However, from 2019/20 the allocation will be formula based and it is anticipated that this will mean a reduction of £0.326m for the Council.</p> <p>Charging for Domiciliary Care: the charging cap for domiciliary care is being increased year on year by £10 per week (increased to £80 per week in 2018/19). A further increase of £10 to £90 per week in 2019/20 would generate additional income in the region of £0.200m.</p>
1.12	<p>Schools and Education</p> <p>The 2018/19 budget included an additional recurring uplift of £1.140m. This was subsequently increased by a further £0.460m on a temporary basis - from reserves - at the Council meeting held on 1 March.</p> <p>The impact of the non-teacher pay award for school based staff is estimated to be in the region of £1.2m.</p> <p>The impact of a later teacher pay award of 2% would add a further £1.2m.</p>

	<p>This is not included in the forecast and should be a nationally-funded cost pressure.</p> <p>In addition to this there is a likelihood that teacher pension employer contributions could rise significantly in 2019/20 which would further significantly impact on costs to schools.</p> <p>Other inflationary pressures such as energy and National Non Domestic Rates will also have an impact on schools.</p>
1.13	<p>Corporate</p> <p>Minimum Revenue Provision (MRP)</p> <p>At Council on 1 March the Council's MRP policy was changed to the Annuity Method from the Straight Line Method. This has the effect of reducing the spending requirement for 2019/20 by £1.396m.</p>
1.14	<p>Previous Year Time Limited Efficiencies</p> <p>The 2018/19 budget included a number of efficiencies, some of which were time-limited and cannot be continued in the 2019/20 budget. These amount to £0.744m.</p>
1.15	<p>Other Portfolio Areas</p> <p>Work is also underway on various specific portfolio based pressures and if relevant and supported by robust method statements will be included in future updates. A prudent estimate of £0.500m is included in the forecast at this stage as a balancing figure.</p>
	<p>Other potential risks</p>
1.16	<p>Out of County Placements</p> <p>The costs of meeting demand in this area continue to be a significant challenge with a projected overspend of £1.8m in 2017/18. The 2018/19 budget has been increased by £0.500m and the Education and Social Care Portfolios are working together to address the cost base. However, the scale and complexity of the issue inevitably means that there is a high risk of a continued pressure in 2019/20.</p>
1.17	<p>Waste Recycling</p> <p>Waste recycling income targets are currently proving challenging to achieve due to a significant market downturn. It is expected that there will be a shortfall in income in 2018/19. The longer term outlook is for the downturn to continue and the position will need to be closely monitored.</p>
1.18	<p>Summary</p> <p>Further detailed work is being undertaken to confirm the forecasts using</p>

	<p>comprehensive method statements that have been designed to ensure consistency and the robustness of the estimates. However, the high level projection shows a potential budget gap of £10.6m for 2019/20.</p> <p>The Social Care pressures and investments have been included at the top end of the range pending more detailed work, although if these were incorporated at the bottom end of the range the forecast would reduce by £1.5m to £9.1m.</p>
1.19	<p>Addressing the Shortfall</p> <p>The Council has limited options to address the potential budget gap:</p> <ul style="list-style-type: none"> - Income (Council Tax/ Fees and Charges etc) - Portfolio Business Plans – next phase - Organisational Change and Collaboration - Corporate Costs - National negotiations on funding and pay awards

2.00	RESOURCE IMPLICATIONS
2.01	As set out in the report.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Consultation with Group Leaders, Overview and Scrutiny Committees, external partners, external advisors and representative bodies, and eventually the communities of Flintshire will follow as part of the annual budget process.

4.00	RISK MANAGEMENT
4.01	All parts of the financial forecast will be risk assessed stage by stage.

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Contact Officer: Gary Ferguson, Corporate Finance Manager Telephone: 01352 702271 E-mail: gary.ferguson@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	<p>Medium Term Financial Strategy (MTFS): a written strategy which gives a forecast of the financial resources which will be available to a Council for a given period, and sets out plans for how best to deploy those resources to meet its priorities, duties and obligations.</p> <p>Revenue: a term used to describe the day to day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.</p> <p>Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.</p> <p>Revenue Support Grant: the annual amount of money the Council receives from Welsh Government to fund what it does alongside the Council Tax and other income the Council raises locally. Councils can decide how to use this grant across services although their freedom to allocate according to local choice can be limited by guidelines set by Government.</p> <p>Specific Grants: An award of funding from a grant provider (e.g. Welsh Government) which must be used for a pre-defined purpose.</p> <p>Welsh Local Government Association: the representative body for unitary councils, fire and rescue authorities and national parks authorities in Wales.</p> <p>Financial Year: the period of 12 months commencing on 1 April</p>

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CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

Date of Meeting	Thursday, 19 April 2018
Report Subject	Reporting on Investment in County Towns
Cabinet Member	Leader of the Council and Cabinet Member for Finance
Report Author	Corporate Finance Manager
Type of Report	Strategic

EXECUTIVE SUMMARY

This report addresses the issues arising from a Notice of Motion at Council (17 December 2017) and the agreement that reports on certain types of expenditure will display expenditure broken down by County town.

The report suggests a basis for the definition of towns for this purpose only, and identifies the areas of spend within the 2018/19 capital programme which could be included in the reporting process whilst explaining some of the difficulties in obtaining the information.

RECOMMENDATIONS

1	Members endorse the approach to meeting the reporting requirements.
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REPORT DETAILS

1.00	BACKGROUND
1.01	Council approved the following Notice of Motion at its meeting on 12 th December 2017:-

	<p>1. That this Council invests fairly, according to need, in each of the towns in Flintshire in respect of the Infrastructural Support of any revenue or capital investment to:</p> <p>a) Build or improve highway and transport networks (road, rail, cycle way or footpaths), including parking</p> <p>b) Redevelop or regenerate towns, streetscapes, or recreation spaces including CCTV</p> <p>c) Build or redevelop housing including community housing such as Extra Care</p> <p>2. That the respective investment levels, showing external and internal funding, are reported as part of the Revenue and Capital Strategy reports to Corporate Resources Overview and Scrutiny Committee on a quarterly basis.</p>
1.02	<p>It is important at the outset to agree the scope and definition of how the information requested at 1.01 could easily be compiled.</p> <p>The Council has no single definition for towns, although for the purposes of the Wales Housing Quality Standard (WHQS) investment programme, Flintshire was broken down into six 'districts' centred on the major towns as follows:</p> <ul style="list-style-type: none"> - Buckley - Connahs Quay and Shotton - Deeside and Saltney - Flint - Holywell - Mold <p>Spend on housing forms the major part of the capital programme in 2018-19 as can be seen within Appendix 1 of the report. Therefore, it is suggested that this format is used for categorising the information requested.</p>
	<p>Identification of Schemes</p>
1.03	<p>The Notice of Motion includes reference to investment in towns by building, redeveloping and the regenerating of assets.</p> <p>By its very nature, this type of expenditure is required to be classified as capital by the Council, and it is therefore assumed that the expenditure included in the analysis will be predominantly capital.</p> <p>If a significant revenue programme such as an externally grant funded initiative was identified this will be included, however, it is likely that costs currently included in revenue will be minimal.</p> <p>Flintshire generally makes decisions to invest in its physical assets on the basis of need, and the draft capital programme is presented to members only after a rigorous process of evaluation of potential schemes. In view of</p>

the fact that schemes are evaluated on the basis of need, it is unlikely that the capital spend will be distributed evenly across towns within Flintshire. The same applies to Welsh Government and other national grant funding initiatives which will have specific criteria applied together with strict terms and conditions.

It will not be practical to include all capital expenditure in the analysis. For example, routine capital expenditure on schools repairs and Disabled Facilities Grant will not be included because it is by nature demand-led.

Table 1 shows the elements of the 2018-19 capital programme which will be reported by town or 'district'.

1.04

Table 1	2018-19 (£m)
Capital Scheme	
Housing	
Whole House – Envelope	10.542
Whole House – External	0.484
Whole House – Internal	4.136
General (Sharp)	11.891
Environment projects	0.969
Unconfirmed funds	2.339
Education and Youth	
21 st Century Schools	13.967
Schools Extensions and Remodelling	1.283
Social Care	
Learning Disability Day Care Services Facility	1.955
Major Transport/Economic Development	
Highways Asset Management Plan	0.600
Leisure (AURA)	
Play areas and synthetic sports pitches	0.330
Heritage	0

1.05

In addition to the above there is additional confirmed funding of £1.427m for investment in road infrastructure, and other schemes which have not yet been approved by Welsh Government. These do not currently appear in the capital programme as approved in February 2018 by Council but will be

	added to the analysis as appropriate.
	Monitoring and Reporting
1.06	<p>Some of the capital schemes will be self-contained such as spend on the Learning Disability Day Care Services Facility at Shotton and the expenditure information on those will be much simpler to monitor and capture for reporting as part of the normal monitoring process.</p> <p>This will be more difficult for other schemes as the financial system does not hold information at this level. Therefore, a detailed breakdown of the remaining schemes will need to be developed.</p> <p>The outcome of this work will be shown in the first quarterly capital monitoring report.</p>
	Revenue Expenditure
1.07	As stated above it is anticipated that the reporting will be predominantly capital expenditure. Further analysis of potential revenue reporting is under consideration and will be incorporated into future budget monitoring reports where appropriate.

2.00	RESOURCE IMPLICATIONS
2.01	None

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	No consultations are required to support this report.

4.00	RISK MANAGEMENT
4.01	There are no external risk in relation to this report.

5.00	APPENDICES
5.01	Appendix 1 - 2018-19 element of the Capital Programme

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Capital Programme 2018/19 to 2020/21.</p> <p>Contact Officer: Paul Vaughan, Interim Finance Manager Telephone: 01352 702219</p>

	E-mail: paul.vaughan@flintshire.gov.uk
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7.00	GLOSSARY OF TERMS
7.01	<p>Capital: a term used to describe expenditure on the acquisition of Non-current Assets or expenditure that extends the life or value of an existing asset.</p> <p>Capital Programme: The Council's financial plan covering capital schemes and expenditure proposals for the current year and a number of future years. It also includes estimates of the capital resources available to finance the programme.</p> <p>Revenue: a term used to describe the day to day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.</p>

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Appendix 1

CAPITAL PROGRAMME 2018/19	
	2018/19 £m
Statutory / Regulatory Section	
Equalities Act - Individual pupils	0.250
Disabled Facilities Grants	1.800
School building works	0.100
Corporate property works	0.300
Total Statutory / Regulatory	2.450
Retained Assets Section	
School building works	1.400
Corporate property works	0.300
Highways asset management plan	0.600
Playareas and synthetic sports pitches	0.330
ICT - Equipment at Datacentres	0.308
ICT - Server Technology	0.100
Headroom	0.250
Total Retained Assets Section	3.288
Investment Section	
School extension and remodelling	
Castell Alun High School - Hope	0.600
Glan Aber Primary - Bagillt	0.683
LD Day services facility	1.955
North Wales Residual Waste Treatment Partnership	0.500
Theatr Clwyd Redevelopment	0.330
Total Investment section	4.068

Specifically Funded Schemes	
CQ High	8.891
Penyffordd	5.076
Total Specifically Funded Schemes	13.967
Total Capital Programme Council Fund	23.773
HRA	
DFG's	0.651
Capitalised Salaries	0.400
Off Gas Supplies	0.357
Vacant Property Works	0.765
Planned Urgent Works	0.529
Fire Risk Assessments	0.510
General DDA Works	0.051
Asbestos	0.612
Welfare Reform	0.102
Capitalised Salaries	1.158
Whole House - Envelope	10.542
Whole House - Externals	0.484
Environment Projects	0.969
Whole House - Internal	4.136
No Access Voids	1.000
General	11.891
Unconfirmed Funds	2.339
Total Capital Programme HRA	36.496
Total Capital	60.269



CORPORATE RESOURCES AND OVERVIEW SCRUTINY COMMITTEE

Date of Meeting	Thursday, 19 April 2018
Report Subject	Draft Welsh Language Promotion Strategy
Cabinet Member	Cabinet Member for Corporate Management and Assets
Report Author	Chief Executive
Type of Report	Strategic

EXECUTIVE SUMMARY

The Council is required by standard 145 of the Compliance Notice issued under section 44 of Welsh Language (Wales) Measure 2011 to develop a five year strategy to promote and facilitate the use of the Welsh language in the county and to publish the strategy on the Council's website. This strategy identifies how the Council can work with partner agencies and others in the community such as Town and Community Councils and businesses.

The purpose of this report is to present the draft five-year Welsh Language Promotion Strategy for Flintshire (Appendix 1), for consideration and review. The draft Strategy will be presented to Cabinet at their meeting on 24th April for approval before being circulated for wider consultation.

RECOMMENDATIONS

1	That the Committee considers and reviews the draft five-year Welsh Language Promotion Strategy.
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REPORT DETAILS

1.00	EXPLAINING THE WELSH LANGUAGE PROMOTION STRATEGY
1.01	<p>The Welsh Language (Wales) Measure 2011 set out to modernise the legal framework regarding the use of the Welsh language in the delivery of public services. In September 2015, the Council was issued with a Compliance Notice, which set out a requirement to implement 171 Welsh Language Standards from March 2016 onwards.</p>
1.02	<p>Welsh Language Standard 145 requires the Council to prepare a five-year Promotion Strategy. Standard 145 states:</p> <p>You must produce, and publish on your website, a 5-year strategy that sets out how you propose to promote the Welsh language and to facilitate the use of the Welsh language more widely in your area; and the strategy must include-</p> <ul style="list-style-type: none">(a) a target (in terms of the percentage of speakers in your area) for increasing or maintaining the number of Welsh speakers in your area by the end of the 5 year period concerned; and(b) a statement setting out how you intend to reach that target; and you must review the strategy and publish a revised version on your website within 5 years of publishing a strategy.
1.03	<p>A workshop was held with representatives from Council services in November 2017 to support the development of the Strategy and identify actions they could take to promote the Welsh language in Flintshire and encourage more active Welsh speakers. Most portfolios were represented with 36 employees attending.</p>
1.04	<p>A summary of the ideas generated at the workshop are attached as Appendix 2. Participants were also asked whether they thought that the Council should be aiming to increase the number of Welsh speakers or maintaining the number of Welsh speakers in the county in the next five years. All respondents supported the premise that the Council should set a target to increase the number of Welsh speakers.</p>
1.05	<p>The draft Welsh Language Promotion Strategy for 2018 to 2023 includes:</p> <ol style="list-style-type: none">1. Introduction2. Aim3. Current Position4. Welsh medium education5. Learning Welsh6. Partnership working7. Role and contributions of national bodies8. Opportunities to use Welsh in the community9. Procurement10. Celebrating Welsh culture11. Action Plan

1.06	<p>The aim of the draft Strategy is:</p> <p>“to promote, support and safeguard the Welsh language for the benefit of present and future generations. We will support an increase in the current level of Welsh speakers, from 13.2% (19,343 people) within the county to 13.6% (20,000 people) during this period. Our longer term vision, post 2021 is to create a bilingual county where Welsh language is a natural part of everyday life.”</p> <p>This target equates to an increase of over 130 more Welsh speakers a year for five years. This target will be partly met by the number of children from English speaking homes entering Welsh medium education.</p>
1.07	<p>The Welsh Language Promotion Strategy recognises that we cannot achieve the target to increase the number of Welsh speakers alone and we will need to work with a range of partners to promote learning Welsh and increase opportunities to use Welsh at work and in the community.</p>
1.08	<p>The implementation of the Welsh Language Promotion Strategy will support:</p> <ul style="list-style-type: none"> • the Council’s Welsh in Education Strategic Plan (WESP) which aims to increase the number of learners being taught through the medium of Welsh. • Welsh Government’s Framework for Welsh Language in Health and Social Care “Mwy na Geiriau” which is being successfully implemented within Social Services. • Welsh Government’s Strategy to achieve one million Welsh speakers in Wales by 2050.
1.09	<p>The Welsh Language Promotion Strategy will also contribute to the Council’s Well-being Plan as required by the Well-being and Future Generations Act 2015 and Welsh Government’s goal to provide ‘A Wales of vibrant culture and thriving Welsh Language’.</p>
1.10	<p>The consultation process on the Welsh Language Promotion Strategy will take place during May 2018 and the proposed approach is as follows:</p> <p>Employees</p> <ul style="list-style-type: none"> • promotion of the strategy on the intranet • employees without access to the Infonet are aware of the strategy • consultation with the Council’s Welsh Language Leads Network <p>Members of the public</p> <ul style="list-style-type: none"> • draft strategy promoted through the Council’s website • use of Council Twitter and Face book pages to promote to members of the public • promote through Papur Fama, Welsh medium newspaper <p>Stakeholders and Partners</p> <ul style="list-style-type: none"> • draft strategy circulated to: <ul style="list-style-type: none"> • Elected Members, Town and Community Councillors <ul style="list-style-type: none"> ▪ Public Services Board ▪ County Forum

	<ul style="list-style-type: none"> ▪ Education providers (Bangor University, Coleg Cambria and Glyndŵr University) ▪ Welsh medium organisations such as Urdd, Menter Iaith, Mudiad Meithrin and the Welsh Language Forum
1.11	The final Strategy will be presented to Cabinet in July 2018 for approval before publication and implementation.

2.00	RESOURCE IMPLICATIONS
2.01	The Council has already made a commitment for employees to learn Welsh and a budget for Welsh language training is available. The main commitment will be from services to ensure that they have considered the Welsh language in their work.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	A workshop was held with services in November 2017. Full consultation with members of the public, elected members and partners including the Public Services Board, and County Forum. Consultation with Welsh language organisations will need to take place.

4.00	RISK MANAGEMENT
4.01	<p>Implementing the Welsh Language Promotion Strategy will have a positive impact on the Welsh language and Welsh speakers enabling them to access more services in their language of choice, in particular Welsh speakers who may be vulnerable such as a Welsh speaking person who has dementia.</p> <p>Failure to comply with the requirement of the Welsh Language Standard 145 could lead to a potential £5,000 fine from the Welsh Language Commissioner's Office.</p>

5.00	APPENDICES
5.01	<p>Appendix 1: Welsh Language Promotion Strategy 2018/2023</p> <p>Appendix 2: Summary of potential actions identified from the Workshop with Services.</p>

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Cymraeg 2050 A Million Welsh speakers</p> <p>Mwy na Geiriau</p>

[WESP](#)

Contact Officer: Fiona Mocko, Strategic Policy Advisor

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7.00 GLOSSARY OF TERMS

- 7.01 **Compliance Notice:** specifies the exact standards with which each organisation should comply and also the date by which they are required to comply with a standard.
- Mwy na Geiriau / More Than Just Words Framework:** A Welsh Government strategic framework to strengthen Welsh language services in health, social services and social care. It includes the principle of the “Active Offer” where customers are offered services in Welsh as opposed to having to request them.
- Welsh in Education Strategic Plan:** the Council’s plan to expand and promote Welsh medium education.
- Welsh Language Measure: Welsh Language (Wales) Measure 2011** confirms the official status of Welsh, creates a new system of placing duties on bodies to provide services through the medium of Welsh and creating the post of Language Commissioner with enforcement powers.
- Welsh Language Standards:** specify standards of conduct in relation to the Welsh language.

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Flintshire County Council

**Five Year Welsh
Language Promotion
Strategy**

Welsh Language Promotion Strategy 2018 – 2023

CONTENTS

	Page
Foreword	3
1. Introduction	4
2. Aim	5
3. Current Position	7
4. Welsh medium education provision	9
Good Practice	
5. Learning Welsh- Adults	10
Good Practice	
6. Partnership Working	10
7. Role and contribution of national bodies	11
8. Opportunities to use Welsh in the community – currently and in the future	12
Good Practice	
9. Procurement	14
Good Practice	
11. Celebrating Welsh culture	14
12. Conclusion	15

Appendices

- Appendix 1 Profile of linguistic skills of Flintshire residents and Council employees
- Appendix 2 Action plan

Foreword

Welcome to Flintshire County Council's Welsh Language Promotion Strategy 2018 – 2023. Welsh language is an important part of Flintshire's cultural identity and we have been proud to celebrate our linguistic heritage, hosting one of the most successful Urdd Eisteddfod's in 2016.

We are fully committed to supporting the Welsh language and continue to provide grants to, and work in partnership with, the Urdd, Menter Iaith and Mudiad Meithrin. This partnership approach has meant that a new Welsh medium foundation phase school, Ysgol Croes Atti - Glannau Dyfrdwy, opened in 2014 in Deeside. This provides an exciting opportunity for families in the Deeside area to access local Welsh medium education.

Our work in providing bilingual services has been recognised externally. A few years ago, Social Services were nominated for an award at the Welsh Language in Health, Social Services and Social Care Awards. They received a special recognition award for their work in promoting and providing Welsh language services for residents of Llys Jasmine, extra care housing accommodation. They were also runner up in the Minister's Special Award for providing bilingual services.

We believe that we have been making steady progress to provide bilingual services, however developing and implementing a Welsh Language Promotion Strategy for the county presents a new ambitious, challenge for the Council. Setting targets to maintain or increase the number of Welsh speakers for the county as required by the Welsh Language Standards, against a backdrop of reducing numbers of Welsh speakers, cannot be achieved by the Council alone. We need to work closely with our partners and take a stepped approach to create long term, generational change. The involvement of Coleg Cambria, Menter Iaith, Mudiad Meithrin and the Urdd in developing this draft Strategy has been invaluable; we would like to thank them for their contribution and look forward to their continued support.

Your support and commitment to this strategy is critical, whether you are a Welsh speaker, a Welsh learner or do not speak any Welsh, we would like to hear your views. We want to know what you think and what actions we can take in the future to raise the visibility and profile of the Welsh language to safeguard its future.

Colin Everett
Chief Executive

Cllr Billy Mullin
Cabinet Member for Corporate Management

Welsh Language Promotion Strategy 2018/23

1. Introduction

1.1. Flintshire County Council set out its commitment to the Welsh Language in its former Welsh Language Schemes. The Welsh Language Schemes have now been replaced by the Welsh Language Standards. Flintshire County Council is required to comply with Standards set under the Welsh Language (Wales) Measure 2011; the Measure gives the Welsh language official status in Wales.

The aim of the Standards is to continue and develop the work of Welsh Language Schemes:

- improving the services Welsh-speakers can expect to receive from organisations in Welsh
- increasing the use people make of Welsh-language services
- making it clear to organisations what they need to do in terms of the Welsh language

Standard 145 requires the Council to develop a Welsh Language Promotion Strategy which sets out how we will promote the Welsh language and facilitate the use of the language. We are also required to set targets to maintain or increase the number of Welsh speakers in the county.

1.3 As a local authority, we recognise that we have a responsibility and a duty as a community leader to promote, support and safeguard the Welsh language for the benefit of present and future generations. We are committed to taking action to achieve this and are confident that the Welsh language in Flintshire has a prosperous future. This Welsh Language Promotion Strategy sets out how we will do this.

1.4 Being able to use Welsh is important. It gives businesses who can offer bilingual services an advantage over their competitors and gives Welsh speaking job applicants an additional skill. Welsh speakers also have the opportunity to experience two different cultures.

1.5 Developing a Welsh Language Promotion Strategy for Flintshire is critical to supporting the Welsh Government achieve its aim of one million Welsh speakers by 2050. Welsh language is an important part of our identity and we are proud of our heritage. It is one of the strongest minority languages in Europe and is believed to be the oldest surviving language in Europe. The Welsh language is a vibrant language and can be heard in the workplace, in schools and shops in Flintshire.

1.6 Figures from the Census 2011 showed that the proportion of residents in Flintshire who speak Welsh fell slightly to 13.2% (19,343 people) in 2011 compared to 14.4% (20,599 people) in 2001. It is important that there is no further reduction in the percentage of Welsh speakers in the county; therefore during the first five years of the Strategy we will aim to increase the percentage of Welsh speakers in the county.

1.7 It can take up to six/seven years for a learner to be able to converse confidently and as approximately 5% of all school pupils attend our single Welsh medium secondary school, increasing the number of Welsh speakers will be an incremental and generational change.

2. Aim

2.1 The aim of the Flintshire Welsh Language Promotion Strategy for the period 2018/23 is to promote, support and safeguard the Welsh language for the benefit of present and future generations. We will support an **increase** the current level of Welsh speakers, (13.2%/ 19,343) within the county to 20,000 (13.6%) people during this period. Our longer term vision, post 2023 is to increase the number of Welsh speakers to create a bilingual county where Welsh language is a natural part of everyday life.

2.2 We will do this by achieving the following objectives

- i) Increasing the range of Welsh medium childcare and early years providers in the county.
- ii) Increasing number of pupils receiving education through the medium of Welsh at both primary and secondary phase.
- iii) Encouraging people to learn, speak and use the Welsh language in the county through developing and trialling new initiatives with our partners in further and higher education and the voluntary sector.
- iv) Developing a sense of value, pride and positive attitude amongst both Welsh speakers and non- Welsh speakers by raising the visibility and prominence of the Welsh language in the county.
- v) Encouraging local businesses, voluntary sector and Council partners to develop bilingual services and increase opportunities to use Welsh by promoting the importance of Welsh to them.
- vi) Ensuring Council contractors comply with the Welsh Language Standards through the procurement process.
- vii) Strengthening the position of the Welsh language by undertaking assessments to identify the impact on the Welsh language and Welsh speakers when we develop new Council policies or revise existing policies or making decisions.
- viii) Increasing the use of Welsh in services and within the workplace through implementing the [Mwy na Geiriau Framework](#) and Flintshire County Council Welsh in the Workplace Policy.
- ix) Maximising opportunities to promote Welsh language through the Local Development Plan

2.3 Target and measuring progress

Our target during the next five years is to support the **increase in** the number of the population in Flintshire who report that they speak Welsh. Our ambition for the longer term period is to increase the number and percentage of Welsh speakers in the county to eventually create a bilingual county and support Welsh Government achieve one million Welsh speakers in Wales by 2050.

We will measure progress through monitoring the:

- number of pupils being taught through the medium of Welsh
- number of Welsh speakers in the county (Census 2011 and Census 2021)
- number of people with no knowledge of Welsh (Census 2011 and Census 2021)
- number of adults who are learning Welsh in the county
- number and percentage of Flintshire County Council employees who report that their Welsh skills are at level 4 (advanced) and level 5 (proficient)

Measure	Current position 2018
Number and percentage of pupils receiving Welsh medium education	Number of primary school pupils = 845 pupils, (6% of all primary school pupils)
	Number of secondary school pupils = 506 pupils, (5.51% of all secondary school pupils)
Number and percentage of Welsh speakers in the county	19,343 (13.2%) Census 2011
Number and percentage of people in the county with no knowledge of Welsh	116,736 (79.4%) Census 2011
Number of adults learning Welsh in the county	To be confirmed
Number and percentage of Flintshire County Council employees who report that their Welsh skills are at level 4	70 (4.66%)
Number and percentage of Flintshire County Council employees who report that their Welsh skills are at level 5	65 (4.32%)

2.4 The number of Welsh speakers in the county is influenced by several factors: the number of pupils who attend Welsh medium education, the number of adults who choose to learn Welsh and the number of Welsh speakers and non - Welsh speakers who move in and out of the area. Flintshire is a border county and with excellent transport links to Cheshire, Wirral, Manchester and Shropshire resulting in continual inward and outward migration. The housing growth set out in the Local Development Plan is an opportunity to encourage new homeowners to learn Welsh, take advantage of Welsh medium education and use their Welsh language skills.

2.5 We cannot achieve this strategy alone; we are dependent upon working closely with our partners in education and the voluntary sector to ensure that training is available alongside opportunities to use Welsh in everyday life. This will mean that there will be:

- sufficient opportunities need to be available for parents to access Welsh medium childcare and education services;
- enough learning opportunities at the right time and right level to meet learners' needs;
- opportunities to use Welsh skills and increase confidence in different settings;
- opportunities for young Welsh people leaving school to continue using their Welsh skills socially, through vocational and academic training and at work; and

- more bilingual services

2.6 The impact of this Strategy will be strengthened by the national and local policy context:

- Flintshire County Council's [Welsh in Education Strategic Plan](#) (2017/2020), this plan sets out the Council's commitment to supporting, expanding and promoting Welsh-medium education within the whole community and increasing the number and percentage of pupils receiving Welsh-medium education to develop learners who are fully bilingual (i.e. fluent in both English and Welsh).
- Flintshire County Council's Welsh in the Workplace policy which will encourage employees to use Welsh at work, whatever their level of Welsh
- Flintshire Local Development Plan which may require that language impact assessments are undertaken on new developments
- The Welsh Government Strategy: [a million Welsh speakers by 2050](#) which aims to have a million Welsh speakers by 2050, more children in Welsh-medium education, better planning in relation to how people learn the language, more easy-to-access opportunities for people to use the language, a stronger infrastructure and a revolution to improve digital provision in Welsh, and a sea change in the way we speak about the language.
- [Mwy na Geiriau](#) the Welsh Government Framework to strengthen Welsh language services in health, social services and social care.
- [Well-being of Future Generations \(Wales\) Act 2015](#) aims to improve the social, economic, environmental and cultural well-being of Wales. This requires public bodies to work together to meet seven well-being goals, one of which is:
A Wales of vibrant culture and thriving Welsh language.

3. **Current position- Welsh speakers in Flintshire**

Details about the profile of Welsh speakers in the county can be found in Appendix 1. The Table below shows that the number of people who report that they can speak Welsh in Flintshire is decreasing. In 2001, 14.4% people reported that they could speak Welsh compared to 13.2% in 2011. Prior to this the Census reports from 1981 and 1991 showed a steady increase in the percentage of people who spoke Welsh, rising from 12.66% in 1981 to 13% people reporting they could speak Welsh in 1991. This increased to 14.4% in 2001.

There are seven wards in Flintshire where over 20% of the residents report that they speak Welsh and there are fifteen wards where less than 10% of people report that they can speak Welsh. These are set out in the Tables overleaf:

Profile of wards with the highest percentage of Welsh speakers
Source: Census 2011

Ward	%
Mold South	30.6
Trelawnyd and Gwaenysgor	26.2
Treuddyn	24.4
Ffynonngroyw	22.9
Halkyn	20.7
Whitford	20.7
Caerwys	20.3

Profile of wards with lowest percentage (less than 10%) of Welsh speakers
Source: Census 2011

Ward	%
Saltney Stonebridge	6.1
Sealand	7.5
Saltney Mold Junction	7.8
Broughton North East	8.5
Shotton East	8.7
Connah's Quay Central	8.7
Queensferry	9.0
Connah's Quay Wepre	9.1
Broughton South	9.3
Buckley Bistre East	9.3
Shotton West	9.4
Mancot	9.5
Aston	9.6
Shotton Higher	9.9
Buckley Bistre West	9.9

4. Welsh medium education provision

Flintshire currently has five primary schools and one Welsh secondary school delivering Welsh medium education spread geographically across the authority:

- Ysgol Mornant, Gwespyr Picton *
- Ysgol Gwenffrwd, Holywell
- Ysgol Croes Atti Flint including the Glannau Dyfrdwy satellite in Shotton
- Ysgol Glanrafon, Mold
- Ysgol Terrig, Treuddyn
- Ysgol Maes Garmon, Mold (secondary)*

The Council's [Welsh in Education Strategic Plan \(WESP\) 2017/2020](#) sets out how we will support, expand and promote Welsh medium education. The objectives include:

(a) increasing the provision for Welsh medium education including early education services

(b) developing a more effective immersion system to achieve a steady increase of pupils in the Year 6/Year 7 Trochi Unit at Ysgol Maes Garmon year on year to approximately 30 places by 2020

(c) increasing numbers of pupils entering Welsh medium in Year 2 to Year 6 by the provision of a specifically designed immersion programme

Good Practice

All Welsh medium primary schools in Flintshire have been awarded Siarter Iaith Silver award for their increased use of Welsh in a social context and are now working towards the Gold award. 45 English medium primary schools are engaged in the Cymraeg Campus project and are working towards the Bronze Award.



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¹ Claire Homard, Chief Officer Education and Youth, with pupils from Ysgol Glanrafon receiving their Silver award for Siarter Iaith

5. Learning Welsh - Adults

The official provider for Welsh for adult learners in North East Wales is [Coleg Cambria](#). They provide a range of Welsh courses language courses for those who are complete beginners to advanced courses. The figures for the number of adults currently learning Welsh in the county are not yet available at the time of preparing this Strategy.

There are 133 employees learning Welsh (2017) in the Council

Level	2016/17	
	Number	%
Basic Language Skills	62	1.4%
Entry	34	0.75%
Foundation	20	0.37%
Intermediate	12	0.33%
Advanced	2	0.004%
Proficient	3	0.006%
Total	133	2.95%

Good Practice

Some Teams encourage Welsh learners to practice their Welsh by spending 10 minutes once a week where everyone talks in Welsh- whatever their skill level.

6. Partnership working

The Council cannot achieve these targets for increasing the number of Welsh speakers in the county without the support and involvement from our partners.

Through the County Forum, the Council works with Town and Community Councils and together have published a Charter which sets out how we aim to work together for the benefit of local communities whilst recognising our respective responsibilities as autonomous, democratically elected statutory bodies. Welsh language is an important component of the charter, working together to promote Welsh language and culture.

Every local council area in Wales is legally required to have a Public Services Board (PSB) whose purpose is to work collectively to improve local social, economic, environmental and cultural well-being. The Flintshire PSB is made up of senior leaders from a number of public and voluntary organisations. Engagement and commitment to this Strategy from the PSB is essential if its aim is to be realised. Flintshire has a longstanding and proud track record of partnership working. The communities it serves expect statutory and third sector partners to work together to manage shared priorities through collaboration. The Flintshire Public Services Board (PSB) is at the

heart of promoting a positive culture of working together and concentrates energy, effort and resources on providing efficient and effective services to local communities

Good Practice

Commitments to the Welsh language are included within the Flintshire County Forum Charter

7. Role and contribution of national bodies

Welsh Government

The Welsh Government has a key role in supporting the Council achieve its aim to increase the number of Welsh speakers. They contribute in different ways:

- leading by example and promoting Welsh language and culture in all that it does;
- ensuring technology that is compatible with the Welsh language is available in Wales, for example, the Planning portal for Wales;
- developing resources to support local authorities promote the Welsh language;
- supporting the development of resources for Welsh learners and Welsh speakers who wish to continue developing their skills;
- influencing the private and voluntary sectors to embrace the Welsh language.

National Centre for Learning Welsh

The National Centre for Learning Welsh is funded by Welsh Government and is responsible for all aspects of the Welsh for Adults education programme. This includes the curriculum and course development, resources for tutors, research, marketing and e-learning. The purpose of the Centre is to increase the numbers of people learning and using Welsh. A network of 11 providers deliver courses on its behalf. Coleg Cambria is the provider for North East Wales.

The National Centre for Learning Welsh has a key role in ensuring that flexible opportunities to learn Welsh are in place, including supporting adult learners to develop skills for the workplace.

Institutions of Further and Higher Education

Developing opportunities to study vocational and academic courses through the medium of Welsh is the responsibility of institutes for further and higher education, these contribute to not only developing the skills of teachers within schools but prepare the future workforce who can provide services through the medium of Welsh.

8. Opportunities to use Welsh in the community- currently and in the future

There are a variety of opportunities to use Welsh in the county of Flintshire.

Early Years provision

To promote the use of the Welsh language in early years and childcare provision there is a strong partnership between the Council and [Mudiad Meithrin](#) (MM). MM is provided with grants to deliver the following:-

- Welsh medium childcare for the Flying Start Project
- Welsh medium childcare for children in high level social need such as Communities First areas.
- Welsh medium early years education in the non-maintained sector
- Provision of assisted places in Welsh medium childcare

The county association of MM are also awarded grants from Flintshire County Council to deliver training to workers/volunteers in the *Cylchoedd Meithrin* and *Ti a Fi* groups.

Leisure and Library Services

Aura is a charitable, not-for-profit, organisation which is responsible for managing the majority of leisure centres and libraries previously operated directly by Flintshire County Council. Aura provides swimming lessons through the medium of Welsh at different centres throughout the county. Within the library service managed by Aura:

- all categories of stock provided in English and Welsh (books, CDs, DVDs, audio books, eBooks) as per stock policy;
- Reading groups, Rhymetimes, story times and activities for children, school visits, author visits are available in Welsh;
- bilingual libraries facebook page;
- Reading promotions, for example, the Summer Reading Challenge are available in Welsh.

Menter Iaith

Menter Iaith Fflint a Wrecsam is a not for profit organisation and works to promote and increase the use of the Welsh language on a community basis in the county, ensuring that the language becomes a central part of life in Flintshire and that the responsibility for its future is shared by every citizen.

It does this mainly through:

- organising activities for families, children and young people, community groups and learners;
- working with businesses to raise awareness of the value of the Welsh language and the bilingual skills of their employees;
- encouraging individuals to use their Welsh;
- supporting those who are keen to pass on the language to others, especially within the family.
- working with the community to raise awareness and improve understanding of the rights of Welsh speakers under current legislation and encouraging Welsh speakers to use the services available to them.

Planning

The Council's Planning Service is working with Developers to identify opportunities for promoting Welsh language to people on new housing developments. Specific policies also reflect Welsh language requirements, for example, Street Naming Policy

Play

The Council's Play Team, in partnership with Urdd Gobaith Cymru, deliver play schemes through the medium of Welsh, during the summer holidays at different locations throughout Flintshire.

Schools catering service- NEWydd- provides a bilingual catering service to schools. NEWydd is a local authority Trading Company.

Theatr Clwyd

Theatr Clwyd offer a variety of activities which raise the visibility and audibility of Welsh:

- Introduced a bilingual playlist for Front of House music.
- Offer varied programmes through the medium of Welsh including cinema, music and theatre.
- Produced and co-produced several Welsh language shows in recent years, with one show "Mimosa", touring across Wales and Patagonia in 2015.
- As part of the Welsh Government Healthy Relationships Programme the Creative Engagement Team partnered with the Council's Integrated Youth Service to create and deliver an educational project on the challenging issues around Consent which is available in the Welsh language.
- Offer half hour conversational Welsh lessons to our Bilingual Youth Theatre group "Cwmni 25" prior to the start of their weekly sessions.
- Set up a Clwb Teulu for Welsh speaking families, Welsh learners and English speaking parents of children in Welsh language schools.

Youth Services

Youth Service funded a two year part time post, to work with English medium schools to engage them in the Urdd Eisteddfod which was held in Flint during May 2016.

Urdd

The Urdd provide Welsh lunchtime clubs running during school hours in secondary and primary schools in Flintshire.

Good Practice

Theatr Clwyd are implementing bilingual talk backs to offer audiences the opportunity to discuss their productions in both languages

The Council's **Play Team**, in partnership with Urdd Gobaith Cymru, deliver play schemes through the medium of Welsh.

In the workplace

Employees are encouraged to use their Welsh skills in the workplace as often as they can, and whatever the level of their skill. They have been provided with access to Cysill (Welsh spell checker) and Cysgeir (Welsh dictionary).

The Council promotes the use of Welsh through encouraging employees to wear the laith Gwaith badges and posters. Employees include the logo on their e-mail signatures; “Siaradwr Cymraeg” is included on email addresses of Welsh speakers. The purpose of this is to easily identify Welsh speakers and encourage employees to use Welsh with each other and with other organisations.

Employees can access Welsh language training at all levels and are supported to attend residential courses at Nant Gwrtheyrn.

In addition, Social Services facilitate two “Paned a Sgwrs” groups, both meet monthly to provide employees with opportunities to practise their Welsh skills.

laith Gwaith posters are on display in all reception areas, Welsh speaking employees and Welsh learners wear the laith Gwaith lanyards and/or badge.

The Council’s website, Apps and self-service machines are bilingual as is the Council’s Twitter page. The Council’s Social Media Policy includes a requirement to comply with the Welsh Language Standards.

9. Procurement

The Welsh Language Standards have been incorporated within the Contract Procedure Rules and sample clauses are available to commissioning officers to incorporate within contracts.

Commitment to the Welsh language is also included within grants guidance, encouraging grant recipients to promote the Welsh language.

10. Celebrating Welsh Culture

The Council provides some financial support to Menter laith to celebrate St David’s Day within town centres in Flintshire; activities include window dressing competitions and Welsh singing. Local schools also participate in these events.

Within the Council a Welsh themed menu is provided for employees in the staff bistro and workforce news items and social media messages are also published. Staff are encouraged to speak Welsh and start conversations in Welsh whatever their skill level.

Other events celebrated in addition to St David’s Day include:

- Welsh Music Day - encouraging employees, school pupils and members of the public to listen to Welsh music.
- Saint Dwynwen’s Day- the Welsh Valentine’s day
- Su’mae Day – encourages everyone to speak some Welsh

Social Services run a Welsh Language promotional event for employees and services users on St David’s Day. Children and adults are invited into services and

discuss the importance of language in care settings as well as encouraging the use of Welsh and participating in cultural activities.

Good Practice

Social Services has developed a Welsh Language Reminiscence initiative for Welsh speaking people with dementia and their families. As part of the initiative reminiscences boxes have been designed for Welsh speakers and Welsh people or people who may have grown up or have strong links with Wales. The boxes contain sensory and memory aids and written material in Welsh. They are also specifically designed for Flintshire which means they have been developed in line with local Welsh cultures, traditions and heritage.

11. Monitoring and review

Actions and measures from this Strategy will be incorporated into the Council's performance management system and progress will be reported to Cabinet annually and as when needed. A summary of progress being made will be included within the annual Welsh Language Standards Monitoring Report. Progress will be monitored through the Chief Officer Team, Cabinet, relevant Overview and Scrutiny Committees and Welsh Language Network.

12. Conclusion

Developing this Strategy represents the start of our journey to promote and raise the visibility of Welsh language and eventually increase the number of Welsh speakers in the county. We recognise that we have a long and challenging road ahead, however, we believe that by working closely with our partners to implement this five year Strategy we will set a firm foundation upon which we can create long term, sustainable change.

We welcome your views, comments and suggestions for this Strategy

Please contact us on: Tel: 📞 01352 702122

Email: 📧 fiona.mocko@flintshire.gov.uk

Appendix 1

Profile of Welsh speakers in the county

Table 1: Knowledge of Welsh (2001 & 2011)

Source: Census 2011 table KS207WA & Census 2001 table KS025

	Flintshire			Wales	
	2001 Census	2011 Census		2001 Census	2011 Census
	%	No.	%	%	%
All aged 3+	-	146,940	-	-	-
No knowledge of Welsh	78.6%	116,736	79.4%	71.6%	73.3%
Understands spoken Welsh only	4.4%	7,503	5.1%	4.9%	5.3%
All Welsh speakers	14.4%	19,343	13.2%	20.5%	19.0%
Speaks, reads and writes Welsh	10.9%	13,650	9.3%	16.3%	14.6%

Table 2: Profile of Welsh Language skills by age

Source: Census 2011 table KS207WA & Census 2001

Age	Number able to speak Welsh	% able to speak Welsh	Not able to speak Welsh	Total
3-4	545	14.4	3238	3,783
5-9	2,768	33.1	5,605	8,373
10- 14	3,499	38.9	5,498	8,997
15 -19	2,298	24.2	7,199	9,497
20- 24	1,152	12.8	7,818	8,970
25-29	892	10.4	7,655	8,547
30-34	938	11.2	7,439	8,377
35-39	1,009	10.4	8,715	9,724
40-44	1,005	8.8	10,470	11,475
45-49	939	8.0	10,776	11,715
50- 54	767	7.6	9,346	10,113
55-59	674	7.1	8,830	9,504
60- 64	721	6.5	10,308	11,029
65- 69	597	7.1	7,858	8,455
70-74	476	7.0	6,368	6,844
75- 79	426	8.6	4,503	4,929
80 -84	324	9.4	3,131	3,455
85 +	313	9.9	2840	3,153
Total	19,343		127,597	146,940

Table 3: Country of birth (2001 & 2011)

Source: Census 2011 table KS204EW & Census 2001 table KS005

	Flintshire			Wales	
	2001 Census	2011 Census		2001 Census	2011 Census
	%	No.	%	%	%
All people	-	152,506	-	-	-
People born in Wales	51.1%	76,243	50%	75.4%	72.7%
People born in England	44.7%	67,578	44.3%	20.3%	20.8%
People born in Scotland		1,673	1.1%	0.8%	0.8%
People born in Northern Ireland		548	0.4%	0.3%	0.3%
People born in Republic of Ireland		633	0.4%	0.4%	0.4%
People born in other EU countries, members 2001*	1.3%	1,234	0.8%	0.8%	0.9%
People born in other EU countries, accession countries**	-	2,198	1.4%	-	0.9%
People born elsewhere		2,363	1.5%	1.9%	3.3%

Table 4: Profile of Flintshire County Council Welsh speaking employees 31.03.16

Portfolio	Level 0 (None)		Level 1 (Entry)		Level 2 (Foundation)		Level 3 (Intermediate)		Level 4 (Advanced)		Level 5 (Fully Proficient)	
	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%
Chief Executives	7	22.58	8	25.81	10	32.26	2	6.45	3	9.68	1	3.23
Community and Enterprise	70	31.11	92	40.89	33	14.67	13	5.78	8	3.56	8	3.56
Education and Youth	30	27.27	38	34.55	20	18.18	6	5.45	5	4.55	11	10.00
Governance	41	35.04	47	40.17	12	10.26	4	3.42	5	4.27	6	5.13
Org Change 1	48	27.43	73	41.71	22	12.57	12	6.86	9	5.14	10	5.71
Org Change 2	56	45.16	49	39.52	7	5.65	5	4.03	2	1.61	5	4.03
People and Resources	42	35.29	51	42.86	10	8.40	5	4.20	9	7.56	2	1.68
Planning & Environment	36	32.43	42	37.84	11	9.91	5	4.50	12	10.81	5	4.50
Social Services	117	31.12	166	44.15	53	14.10	13	3.46	13	3.46	13	3.46
Streetscene and Transportation	52	45.22	38	33.04	9	7.83	8	6.96	4	3.48	4	3.48
FCC	499	33.50	604	40.20	187	12.46	73	4.86	70	4.66	65	4.32

Table 5: Number and percentage of pupils attending non-maintained Welsh-medium settings and funded non-maintained Welsh-medium settings which provide the Foundation Phase who transfer to Welsh-medium/bilingual schools

Name of Cylch Meithrin / Cylch Ti a Fi /non-maintained Welsh-medium childcare setting	Number of pupils transferring to Welsh-medium or bilingual schools	Percentage of pupils transferring to Welsh-medium or bilingual schools
Fflint	12	92.31%
Yr Wyddgrug	36	97.3%
Treffynnon	26	100%
Terrig	5	83.33%
Mornant	5	83.33%
Garden City * (new)	2	8.33%
Shotton * (new)	16	94.12%

Appendix 2 **Action Plan – How we will achieve our objectives**

Objectives: Increasing the range of Welsh medium childcare and early years providers in the county.				
ii) Increasing number of pupils receiving education through the medium of Welsh at both primary and secondary phase				
Actions	Lead	Timeframe	Output/ Outcome	Progress
Implement Welsh in Education Strategic Plan	Education and Youth	On-going	Increased number of children and young people access Welsh medium education	
Implement Siarter Iaith across all Welsh medium Schools and work towards achieving Gold status	Education and Youth	On -going	The use of Welsh increases in school	
Objective: Encouraging people to learn, speak and use the Welsh language in the county through developing and trialling new initiatives with our partners in further and higher education and the voluntary sector.				
Actions	Lead	Timeframe	Output/ Outcome	Progress
Promote this Strategy to the Public Services Board and encourage them to identify actions they can take which will contribute to the outcomes of this Strategy	Corporate Business and Communications Executive Officer	December 2018	Increased number of Welsh speakers	
Promote Welsh language training during Adult Learners week at Flintshire Connects	Coleg Cambria	Annually during Adult Learners Week	Increased number of adults enrol of Welsh language courses	
Produce leaflet about importance of Welsh language for residents of Flintshire	Flintshire County Council in partnership with Coleg Cambria,	April 2018	Leaflet produced Positive attitudes to Welsh language and increased number of adults	

	Menter Iaith Sir y Fflint and Wrexham Council		enrolling on Welsh courses	
Share Strategy with Public Services Board to identify opportunities for joint working	Corporate Business and Communications Executive Officer	December 2018	Public Service Board works together to promote the visibility and audibility of Welsh language in Flintshire	
Include Welsh language within the Charter between the Council and Town and Community Councils	Business and Communications Executive Officer	Complete	Town and Community Councils include Welsh language as a natural part of their everyday work	
Objective: Developing a sense of value, pride and positive attitude amongst both Welsh speakers and non-Welsh speakers by raising the visibility and prominence of the Welsh language in the county.				
Actions	Lead	Time frame	Outcome	Progress
Use the Council's website to promote importance of learning the Welsh language	Strategic Policy Advisor	April 2018	New pages on Council website Welsh language demonstrate Council's commitment to Welsh language and promote importance of Welsh language in Flintshire	Complete
Participate in Shwmae /Su'mae Day and promote via FCC website, Twitter and Facebook sites	Strategic Policy Advisor in partnership with Menter Iaith	Annually	Increased positive attitudes to Welsh language and pride in Welsh culture	
Develop plan to celebrate St David's Day in the County	Strategic Policy Advisor , Events Co-ordinator in partnership with Menter Iaith	December 2018	Increased positive attitudes to Welsh language and pride in Welsh culture	
Encourage Town and	Strategic Policy	March 2019	Increased number of activities on St	

Community Councils to celebrate St David's Day and other Welsh cultural events, such as Su'mae day.	Advisor		David's Day and throughout the year	
Develop Siarter Iaith for Services	Strategic Policy Advisor/Welsh language leads network	December 2018	Siarter Iaith developed. Services sign up to the Siarter	
Start a new Welsh language drama group for children aged 6 – 11 years.	Theatr Clwyd Director of Creative Engagement	April 2018	Increased opportunities for children to use Welsh outside of school	
Develop a Welsh language Youth group to develop young Welsh theatre makers	Theatr Clwyd Director of Creative Engagement	On-going	More opportunities to hear Welsh and increase the visibility of Welsh	
Develop more plays in the Welsh language	Theatr Clwyd – Artistic Director / Associate Producer	On-going	Increased opportunities to hear Welsh	
Develop more writers who can work through the medium of Welsh	Theatr Clwyd- Director of Creative Engagement	On-going	Increased Welsh language productions	
Celebrate St Dwynwen's Day, St David's Day, Welsh language Music Day and Su'mae day within Youth Clubs and activities	Youth Service	September 2018	Increased sense of pride in the Welsh culture Increased use of Welsh	
Consider opening and closing Council meetings bilingually	Corporate Business and Communications	December 2018	Increased audibility of Welsh	

	Executive Officer			
New employees learn standard phrases in Welsh as part of their induction	Learning and Development	March 2019	Course developed Number of employees who complete the training	
Identify opportunities for services to deliver Welsh/bilingual services	Welsh Language Leads Network	On -going	Increased number of bilingual services available	
Services adopt the “Active Offer “ principle	Welsh language leads network	December 2018	Services actively promote Welsh language services. Increased take-up of Welsh services	
Objective: Encouraging local businesses, voluntary sector and Council partners to develop bilingual services and increase opportunities to use Welsh by promoting the importance of Welsh to them.				
Actions	Lead	Timeframe	Output/Outcome	Progress
Develop leaflets for businesses promoting benefits of Welsh language	Strategic Policy Advisor in partnership with Coleg Cambria, Menter Iaith and Wrexham Council	September 2019	Businesses understand importance of delivering bilingual services An increased number of businesses develop bilingual images/branding	
Promote Welsh language awareness during annual Business Week	Strategic Policy Advisor in partnership with Coleg Cambria and Menter Iaith	Annually September /October		
Representative from Menter Iaith attends Flintshire Business Enterprise Network Meetings	Business Development	September 2018		
Work with Flintshire Local Voluntary Council to identify	Strategic Policy Advisor	March 2019	More voluntary sector organisations promote the Welsh language and	

initiatives that encourage the voluntary sector to promote the Welsh language.			participate in initiatives to celebrate Welsh culture.	
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Objective: Ensuring Council contractors comply with the Welsh Language Standards through the procurement process.

Action	Lead	Timeframe	Output/Outcome	Progress
Develop Standard clause for contracts to ensure contractors comply with the Welsh Language Standards	Strategic Policy Advisor	Complete	Standard clause available No complaints of non-compliance by contractors	Complete
Encourage organisations who provide services on our behalf to use the laith Gwaith badges and lanyards	Strategic Policy Advisor	April 2019	Increased visibility of laith Gwaith logo	
Ensure services that become alternative delivery models (ADMs) develop bilingual branding and images e.g. websites	Chief officer Organisational Change (IB)		Increased visibility of Welsh	
Identify opportunities to promote and raise the visibility and audibility of the Welsh language within contracts with ADMs	Chief officer Organisational Change (IB)		Increased number of organisations promote the Welsh language	

Objective: Strengthening the position of the Welsh language by undertaking assessments to identify the impact on the Welsh language and Welsh speakers when we develop new Council policies or revise existing policies or making decisions.

Action	Lead	Timeframe	Output/Outcome	Progress
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Incorporate Welsh language and equality impact assessment and guidance into performance management system	Strategic Policy Advisor	September 2018	New and revised policies and decisions take into account the impact on Welsh speakers and Welsh language	Included within the development of the Integrated Impact Assessment
Promote the need to complete impact assessments	Strategic Policy Advisor	on-going		
Objective: Increasing the use of Welsh in services and within the workplace through implementing the <u>Mwy na Geiriau Framework</u> and Flintshire County Council Welsh in the Workplace Policy				
Actions	Lead	Time frame	Output/Outcome	Progress
Implement FCC Welsh in the Workplace Policy	Strategic Policy Advisor	On-going	Positive attitudes towards Welsh language	Policy implemented
Mwy na Geiriau action plan implemented and monitored	Planning and Development Officer - Social Services	On-going	Service users language preference for social care services is met Increased number of bilingual social care services are available	Action plan in place and regular reports on progress provided
Objective: Maximising opportunities to promote Welsh language through the Local Development Plan				
Actions	Lead	Timeframe	Output/Outcome	Progress

Review policies and planning guidance to identify opportunities to safeguard the Welsh language through the planning process	Environment and Planning	December 2019	Negative impact on Welsh language is reduced	
To produce supplementary planning guidance to safeguard the Welsh language	Environment and Planning	December 2018	Increased visibility of Welsh language in new developments	

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Appendix 2 Welsh Language Promotion Strategy - Outcomes of workshop November 2017

Attended by 36 employees from a range of services.

Overall summary

There was a positive atmosphere, lots of discussion and no negative comments during the event. The presenters- Jane Davies (Social Services), Claire Homard, Ffion Hughes, Sioned Foulkes (Education) and Gill Stephen (Menter Iaith) were well received. Social Services and Education provided examples of actions they are taking to promote the Welsh language. Sioned and Ffion who support schools to work towards the Siarter Iaith provided examples of initiatives to increasing the use of Welsh in schools but could also be applied to a work/social setting.

One of the additional outcomes was that there were opportunities to network. Some services have arranged to meet with Menter Iaith to look at how they can develop their Welsh language services. Menter Iaith have successfully worked with both Leisure and Social Services in the past supporting them to recruit Welsh speakers and develop Welsh services.

There was also opportunity to promote support available for Welsh learners, in particular the Paned a Sgwrs facilitated by Jane Davies.

Ideas generated to increase the number of active Welsh speakers in the County were mainly operational but did include some strategic suggestions as well. Some of the ideas generated have already been included within the Welsh in the Workplace policy and others are already requirements under the Welsh Language Standards.

There is need to ensure that support and training opportunities for Welsh learners is promoted widely as there were varying degrees of knowledge of what opportunities are available and where to access information.

Outcomes

Examples of potential actions identified by participants to promote the Welsh language and increase active Welsh speakers in the county include:

- Managers
 - Supporting learners- praising learners
 - Encouraging everyone to use their Welsh
 - Knowing Welsh language skill level of employees within a team
 - Including Welsh language as an objective in appraisals
 - Using Welsh (whatever level of skill) at meetings e.g. opening and closing meetings in Welsh

- Services
 - Celebrating Su'mae Day and St David's Day
 - Develop more plays in Welsh
 - Using Welsh with customers (including basic Welsh)
 - Using Welsh during market days
 - Encouraging local businesses and providers to use Welsh
 - Including Welsh language in contracts/Service level agreements/community benefit clauses

- ICT
 - Promote Welsh Apps
 - Welsh language to have a prominent position on Infonet
 - Use technology for learners- pop-ups on Infonet

- Information
 - Ensuring all information is bilingual
 - Promote benefits of bilingualism

- Meetings and Greetings
 - Increasing the use of Welsh to start and close meetings/events
 - Start and close emails bilingually
 - Greet people bilingually

- Promotion
 - Promotion of what we do e.g. schools
 - Use of Welsh on the Wall posters
 - Regular communication about things that can help
 - Recruit Welsh speakers or willing learners

- Support and training
 - Employee /Team Charter to use Welsh everyday
 - Promote Welsh training and learning opportunities
 - Central funding for translation

The final exercise asked participants to indicate whether FCC should be aiming to increase or maintain the number of Welsh speakers in the county. 29 people responded; 100% felt that FCC should be aiming to **increase** the number of Welsh speakers in the county.

Short terms actions

Ideas that could be implemented immediately, include:

- Bilingual greetings and endings on emails
- Starting and finishing meetings bilingually
- All services to participate in Su'mae Day and St. David's Day
- Employee/Team Siarter Iaith (Welsh language Charter)
- Welsh Language Learners page on Infonet
- Welsh phrase of the week

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CORPORATE RESOURCES OVERVIEW AND SCRUTINY

Date of Meeting	Thursday, 19 April 2018
Report Subject	Revenue Budget Monitoring 2017/18 (Month 11)
Cabinet Member	Leader of the Council and Cabinet Member for Finance
Report Author	Corporate Finance Manager
Type of Report	Operational

EXECUTIVE SUMMARY

The purpose of this report is to provide Members with the Revenue Budget Monitoring 2017/18 (Month 11).

RECOMMENDATIONS

1	That the committee considers and comments on the Revenue Budget Monitoring 2017/18 (Month 11) Report. Any specific matters for attention will be noted and reported verbally to the Cabinet when it considers the report.
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REPORT DETAILS

1.00	EXPLAINING THE REVENUE BUDGET MONITORING POSITION 2017/18 (MONTH 11)
1.01	The Revenue Budget Monitoring 2017/18 (Month 11) Report will be presented to Cabinet on Tuesday 24 April 2018. A copy of the report is attached as Appendix A to this report.

2.00	RESOURCE IMPLICATIONS
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2.01	As set out in Appendix A; Revenue Budget Monitoring 2017/18 (Month 11).
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3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None required.

4.00	RISK MANAGEMENT
4.01	As set out in Appendix A; Revenue Budget Monitoring 2017/18 (Month 11).

5.00	APPENDICES
5.01	Appendix A; Revenue Budget Monitoring 2017/18 (Month 11).

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>None required.</p> <p>Contact Officer: Sara Dulson, Finance Manager Telephone: 01352 702287 E-mail: sara.dulson@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	<p>Revenue: a term used to describe the day to day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.</p> <p>Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.</p>



CABINET

Date of Meeting	Tuesday, 24 th April 2018
Report Subject	Revenue Budget Monitoring 2017/18 (MONTH 11)
Cabinet Member	Leader of the Council and Cabinet Member for Finance
Report Author	Corporate Finance Manager
Type of Report	Operational

EXECUTIVE SUMMARY

This monthly report provides the current revenue budget monitoring position for 2017/18 for the Council Fund and Housing Revenue Account. The report presents the position, based on actual income and expenditure, as at Month 11 of the financial year. The report projects how the budget would stand at the close of the financial year if there are no significant unforeseen events.

The next report on the Council's financial position to Cabinet will be on 17 July and will be the final outturn position following the closure of the 2017/18 accounts.

The projected year end position is:-

Council Fund

- Net in-year expenditure forecasts an operating surplus of £0.109m.
- The overall projected in-year position now includes £1.422m due to the change in accounting policy for Minimum Revenue Provision (MRP) charges as agreed by County Council on 1 March. This has the effect of eliminating the operating deficit with net spend projected to be £1.531m less than budget.
- Projected Contingency Reserve balance as at 31 March is £8.353m although this reduces to £5.948m when taking account of agreed contributions for the 2018/19 budget.

Housing Revenue Account

- Net in-year expenditure forecast to be £0.035m higher than budget.
- Projected closing balance as at 31 March 2018 of £1.081m.

RECOMMENDATIONS	
1	To note the overall report and the projected Council Fund contingency sum as at 31 st March 2018.
2	To approve a transfer of £0.900m from the Contingency Reserve for invest to save projects, of which £0.550m has been allocated to fund the digital strategy (paragraph 1.20).
3	To approve a transfer of £0.050m from the Contingency Reserve to fund the contribution towards the detailed development of the Economic Growth Bid (paragraph 1.18).
4	To approve a transfer of £0.050m from the Contingency Reserve to a ring-fenced reserve to meet any unforeseen emergency remediation and support costs (paragraph 1.21).
5	To note the projected final level of balances on the Housing Revenue Account (HRA) (paragraph 1.25).
6	To approve the carry forward requests included in Appendix 6 (paragraph 1.22).

REPORT DETAILS

1.00	EXPLAINING THE MONTH 11 POSITION
1.01	<p><u>Council Fund Overall Position</u></p> <p>The operating surplus is projected to be £0.109m which is a reduction of £0.484m from the outturn position reported last month, which is due to a reduction in anticipated pension contribution and an improved position on the Central Loans and Investment Account.</p> <p>On 1st March 2018 County Council agreed a change to the Council's policy for accounting for the Minimum Revenue Provision (MRP) charge. This has resulted in a positive impact of £1.422m on the projected outturn for the Central Loans and Investment Account, which now shows spend as being £1.531m less than the budget.</p>

1.02	<p>Council Fund Latest In-Year Forecast</p> <p>The table below shows the projected position by portfolio.</p>																																																																											
	<table border="1"> <thead> <tr> <th data-bbox="304 271 676 456">TOTAL EXPENDITURE AND INCOME</th> <th data-bbox="676 271 847 456">Original Budget £m</th> <th data-bbox="847 271 1018 456">Revised Budget £m</th> <th data-bbox="1018 271 1198 456">Projected Outturn £m</th> <th data-bbox="1198 271 1362 456">In-Year Over / (Under) spend £m</th> </tr> </thead> <tbody> <tr> <td data-bbox="304 456 676 517">Social Services</td> <td data-bbox="676 456 847 517">61.471</td> <td data-bbox="847 456 1018 517">62.472</td> <td data-bbox="1018 456 1198 517">62.996</td> <td data-bbox="1198 456 1362 517">0.524</td> </tr> <tr> <td data-bbox="304 517 676 577">Community & Enterprise</td> <td data-bbox="676 517 847 577">12.518</td> <td data-bbox="847 517 1018 577">12.546</td> <td data-bbox="1018 517 1198 577">11.670</td> <td data-bbox="1198 517 1362 577">(0.876)</td> </tr> <tr> <td data-bbox="304 577 676 663">Streetscene & Transportation</td> <td data-bbox="676 577 847 663">27.467</td> <td data-bbox="847 577 1018 663">27.652</td> <td data-bbox="1018 577 1198 663">29.847</td> <td data-bbox="1198 577 1362 663">2.194</td> </tr> <tr> <td data-bbox="304 663 676 723">Planning & Environment</td> <td data-bbox="676 663 847 723">5.043</td> <td data-bbox="847 663 1018 723">4.932</td> <td data-bbox="1018 663 1198 723">5.188</td> <td data-bbox="1198 663 1362 723">0.256</td> </tr> <tr> <td data-bbox="304 723 676 784">Education & Youth</td> <td data-bbox="676 723 847 784">10.966</td> <td data-bbox="847 723 1018 784">10.983</td> <td data-bbox="1018 723 1198 784">11.182</td> <td data-bbox="1198 723 1362 784">0.199</td> </tr> <tr> <td data-bbox="304 784 676 844">Schools</td> <td data-bbox="676 784 847 844">88.862</td> <td data-bbox="847 784 1018 844">88.933</td> <td data-bbox="1018 784 1198 844">88.933</td> <td data-bbox="1198 784 1362 844">0.000</td> </tr> <tr> <td data-bbox="304 844 676 904">People & Resources</td> <td data-bbox="676 844 847 904">4.283</td> <td data-bbox="847 844 1018 904">4.111</td> <td data-bbox="1018 844 1198 904">4.540</td> <td data-bbox="1198 844 1362 904">0.429</td> </tr> <tr> <td data-bbox="304 904 676 965">Governance</td> <td data-bbox="676 904 847 965">7.675</td> <td data-bbox="847 904 1018 965">7.703</td> <td data-bbox="1018 904 1198 965">7.800</td> <td data-bbox="1198 904 1362 965">0.096</td> </tr> <tr> <td data-bbox="304 965 676 1025">Organisational Change 1</td> <td data-bbox="676 965 847 1025">5.801</td> <td data-bbox="847 965 1018 1025">5.537</td> <td data-bbox="1018 965 1198 1025">5.615</td> <td data-bbox="1198 965 1362 1025">0.078</td> </tr> <tr> <td data-bbox="304 1025 676 1086">Organisational Change 2</td> <td data-bbox="676 1025 847 1086">2.422</td> <td data-bbox="847 1025 1018 1086">2.339</td> <td data-bbox="1018 1025 1198 1086">2.055</td> <td data-bbox="1198 1025 1362 1086">(0.284)</td> </tr> <tr> <td data-bbox="304 1086 676 1146">Chief Executive</td> <td data-bbox="676 1086 847 1146">3.008</td> <td data-bbox="847 1086 1018 1146">2.926</td> <td data-bbox="1018 1086 1198 1146">2.797</td> <td data-bbox="1198 1086 1362 1146">(0.128)</td> </tr> <tr> <td data-bbox="304 1146 676 1232">Central & Corporate Finance</td> <td data-bbox="676 1146 847 1232">25.642</td> <td data-bbox="847 1146 1018 1232">25.023</td> <td data-bbox="1018 1146 1198 1232">21.002</td> <td data-bbox="1198 1146 1362 1232">(4.021)</td> </tr> <tr> <td data-bbox="304 1232 676 1261"></td> <td data-bbox="676 1232 847 1261"></td> <td data-bbox="847 1232 1018 1261"></td> <td data-bbox="1018 1232 1198 1261"></td> <td data-bbox="1198 1232 1362 1261"></td> </tr> <tr> <td data-bbox="304 1261 676 1384">Total</td> <td data-bbox="676 1261 847 1384">255.156</td> <td data-bbox="847 1261 1018 1384">255.156</td> <td data-bbox="1018 1261 1198 1384">253.626</td> <td data-bbox="1198 1261 1362 1384">(1.531)</td> </tr> </tbody> </table>	TOTAL EXPENDITURE AND INCOME	Original Budget £m	Revised Budget £m	Projected Outturn £m	In-Year Over / (Under) spend £m	Social Services	61.471	62.472	62.996	0.524	Community & Enterprise	12.518	12.546	11.670	(0.876)	Streetscene & Transportation	27.467	27.652	29.847	2.194	Planning & Environment	5.043	4.932	5.188	0.256	Education & Youth	10.966	10.983	11.182	0.199	Schools	88.862	88.933	88.933	0.000	People & Resources	4.283	4.111	4.540	0.429	Governance	7.675	7.703	7.800	0.096	Organisational Change 1	5.801	5.537	5.615	0.078	Organisational Change 2	2.422	2.339	2.055	(0.284)	Chief Executive	3.008	2.926	2.797	(0.128)	Central & Corporate Finance	25.642	25.023	21.002	(4.021)						Total	255.156	255.156	253.626	(1.531)
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1.03	<p>The reasons for the projected variances are summarised within Appendix 1 with key significant portfolio variances explained in paragraphs 1.04 to 1.10 below. As has been the practice in recent years where a variance has been due to a conscious change to policy or practice, the resulting variance is managed corporately with the relevant portfolio not expected to meet any shortfall.</p>																																																																											
1.04	<p><u>Streetscene & Transportation</u></p> <p>There is a projected overspend of £2.194m within this portfolio.</p> <p>The overspend partly comprises of the materialisation of some of the known significant risks identified when the 2017/18 budget was set by Council and other conscious changes to policy or practice which were detailed in the Month 4 report.</p> <p>The net position on the projected overspend excluding the conscious changes to policy and practice is a now an operating deficit of £0.858m which is a small decrease of £0.006m from last month.</p>																																																																											

1.05	<p><u>Social Services</u></p> <p>The projected outturn for Out of County placements in Children's Services is £1.401m over budget due to the number of high cost placements, this is a decrease of £0.032m from the figure reported in month 10 and is the net impact of new and ended placements.</p>
1.06	<p><u>Education & Youth</u></p> <p>The projected outturn for the education element of Out of County placements is reporting an overspend of £0.369m which is an increase of £0.023m from the amount reported in Month 10.</p>
1.07	<p>There is a continuing risk in the volatility of demand for Out of County Placements and the impact on service costs which cannot be predicted with any certainty. There is always a risk of significant variances occurring such as those reported in paragraphs 1.05 and 1.06 above. This area continues to be closely monitored.</p>
1.08	<p><u>Planning & Environment</u></p> <p>There is a projected in-year Planning Fee Income shortfall of £0.230m due to the impact of the Welsh Government requirements for major developers to enter into pre consultation as detailed in the previous report.</p>
1.09	<p><u>Community & Enterprise</u></p> <p>There is a projected underspend on the Council Tax Reduction Scheme (CTRS) of £0.609m based on current demand which will be kept under review throughout the year together. There is also a favourable variance on the Council Tax Collection fund of £0.381 due to Single Person Discount review work.</p>
1.10	<p><u>Central & Corporate Finance</u></p> <p>There is a positive variance of £4.021m projected within this area which is an increase of £0.460m from month 10 which is mostly due to changes in projected pension fund contributions and an improved position on the Central Loans and Investment Account.</p> <p>Major variances within this area include 1.664m within the Central Loans and Investment Account of which £1.422m is due to the change in accounting policy for MRP charges, an underspend of £0.254m on centrally held inflation, a positive variance on the pension fund contributions of £0.508m, offset by a shortfall in the corporate income target of £0.407m and lower than anticipated levels of car parking income at County Hall of £0.080m.</p> <p>There is also a positive variance due to the auto enrolment of employees to the pension scheme which became effective in October 2017 (now deferred until January 2018). As employers are legally compelled to enrol eligible staff into a qualifying pension scheme budget provision was set aside to meet potential pension contribution costs. Early analysis indicates that the</p>

	actual numbers are less than originally estimated, and when combined with the postponement of the auto enrolment date, gives a favourable in year variance of £0.488m.
1.11	<p><u>Significant Movements between Month 10 and Month 11 Budget</u></p> <p>Since last month's report the largest budget movement has been due to the distribution of street lighting inflation from Central & Corporate to Streetscene for £0.061m and distribution of pension budget due to auto enrolment from Central & Corporate to Governance for £0.048m.</p>
1.12	<p><u>Achievement of Planned In-Year Efficiencies</u></p> <p>The Council set a challenging target for the level of efficiencies to be achieved in year as part of its approach to annual budget planning. These efficiencies are generated from the three year service portfolio business plans and from corporate financial planning. The 2017/18 budget contains £8.433m of specific efficiencies which are tracked and monitored. In recent years the level of efficiency achievement has averaged at around 85% though the council aspires to raise this to 95% in 2017/18 as reflected in the recent MTFS KPI's.</p> <p>The current assessment of the efficiencies to be achieved in 2017/18 shows that £7.970m (95%) of the efficiencies would be achieved which meets the agreed target.</p>
1.13	<p>Winter Maintenance</p> <p>The recent adverse weather continues to put pressure on the winter maintenance budget which only provides for 'average' winter conditions comprising of 70 turnouts and 5 snow affected days. At month 11 the service has exceeded this number of turnouts and it is projected that spend will be £1.094m which exceeds the budget of £0.844m by £0.250m. However, this will be offset by the drawdown of a grant which is ring-fenced for rock salt.</p>
1.14	<p>Inflation</p> <p>Included within the 2017/18 budget are provision for pay (£0.915m), targeted price inflation (£0.313m), food (£0.051m), fuel (£0.033m) and Energy (£0.061m).</p>
1.15	A limited amount of funding was set aside in the 2017/18 budget for non-standard inflation (NSI) which has now been allocated to relevant portfolios and any unallocated budget is reported as an in-year underspend included within Central and Corporate Finance.
1.16	<p>Reserves and Balances</p> <p><u>Un-earmarked Reserves</u></p> <p>The 2016/17 outturn reported to Cabinet on 18 July 2017 showed un-earmarked reserves at 31 March 2016 (above the base level of £5.769m) of £5.133m.</p>

1.17	<p>Taking into account the current projected underspend at Month 11 and previously agreed allocations the balance on the Contingency Reserve at 31 March 2018 is projected to be £8.353m as detailed in appendix 4.</p> <p>Agreed as part of the 2018/19 budget an amount of £1.945m will be utilised to balance the budget on a temporary basis. In addition County Council on 1 March approved an additional amount of £0.460m for schools, again on a temporary basis. The available Contingency Reserve after taking account of these contributions is therefore £5.948m.</p> <p>As presented to Council on 1 March it is essential that a sizeable contingency reserve is maintained to safeguard against some of the significant risks that the Council will face in 2018/19 and include the outcome of national pay negotiations, social care demands such as out of county placements and any shortfall in budgeted efficiencies and other unforeseen variances.</p>
1.18	<p>A report to Cabinet on 26 September 2017 on the North Wales Economic Growth Deal Bid Progress recommended delegated authority to authorise an initial revenue contribution from 2017/18 expenditure for the detailed development of the Growth Deal Bid up to a maximum of £0.050m. It is recommended this amount is funded from the Contingency Reserve.</p>
1.19	<p>A report to Cabinet on 20 February 2018 for Digital Strategy-Digital Customer identified a funding requirement of £0.550m for the project. It is recommended that this amount is met from the Contingency Reserve. However it is anticipated that this project will return this amount through the identification of future efficiencies.</p>
1.20	<p>At the Council budget meeting on 20 February 2018 an amount of £0.900m was included within the projected level of prudent reserves for invest to save funding to help achieve future efficiencies. After taking into account the allocation for the Digital Strategy-Digital Customer project it is recommended that the remaining £0.350m is ring-fenced for this purpose.</p>
1.21	<p>A recent incident whereby hazardous substances had to be removed safely from a property in Flintshire has highlighted the requirement for funding to meet any unforeseen emergency remediation and related support requirements. It is recommended a contribution of £0.050m from the Contingency Reserve is earmarked for this purpose.</p>
1.22	<p>Requests for Carry Forward of Funding</p> <p>A number of requests to revenue carry forward funding into 2018/19 are included in Appendix 6 and are recommended for approval.</p>
1.23	<p>Housing Revenue Account</p> <p>The 2016/17 Outturn Report to Cabinet on 18 July 2017 showed an un-earmarked closing balance at the end of 2016/17 of £1.116m and a closing balance of earmarked reserves of £0.526m.</p>

1.24	The 2017/18 budget for the HRA is £33.633m which includes a movement of £0.035m from reserves.
1.25	The Month 11 monitoring for the HRA is projecting in year expenditure to be £0.035m lower than budget and a closing un earmarked balance as at 31 March 2018 of £1.081m, which at 3.2% of total expenditure satisfies the prudent approach of ensuring a minimum level of 3%.

2.00	RESOURCE IMPLICATIONS
2.01	The Revenue Budget Monitoring Report reflects the planned use of the financial resources of the Council for the current financial year and details the variations in the first four months and the risks as known.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None required.

4.00	RISK MANAGEMENT
4.01	As we are nearing the end of the financial year and the closure of the 2017/18 accounts it is not anticipated that there are any significant risks to the final outturn position. Any risks with an impact on 2018/19 were included within the 2018/19 budget which was approved at Council on 20 February 2018.

5.00	APPENDICES
5.01	Appendix 1: Council Fund – Movement in Variances from Month 10 Appendix 2: Council Fund – Budget Variances Appendix 3: Council Fund – Programme of Efficiencies Appendix 4: Council Fund – Movement on Un-earmarked Reserves Appendix 5: Housing Revenue Account Variances Appendix 6: Council Fund - Carry Forward Requests

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None required. Contact Officer: Sara Dulson (Finance Manager) Telephone: 01352 702287 E-mail: sara.dulson@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	<p>Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.</p> <p>Council Fund: the fund to which all the Council's revenue expenditure is charged.</p> <p>Financial Year: the period of twelve months commencing on 1 April.</p> <p>Housing Revenue Account: the Housing Revenue Account (HRA) is a local authority account showing current income and expenditure on housing services related to its own housing stock. The account is separate from the Council Fund and trading accounts and is funded primarily from rents and government subsidy.</p> <p>Projected Outturn: projection of the expenditure to the end of the financial year, made on the basis of actual expenditure incurred to date.</p> <p>Reserves: these are balances in hand that have accumulated over previous years and are held for defined (earmarked reserves) and general (general reserves) purposes. Councils are required to regularly review the level and purpose of their reserves and to take account of the advice of the Chief Finance Officer.</p> <p>Revenue: a term used to describe the day-to-day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.</p> <p>Underspend: when referring to expenditure the actual expenditure incurred is less than budget. Shown as a –ve. When referring to income the actual income achieved exceeds the budget. Shown as a –ve.</p> <p>Variance: difference between latest budget and actual income or expenditure. Can be to date if reflecting the current or most up to date position or projected, for example projected to the end of the month or financial year.</p> <p>Virement: the transfer of budget provision from one budget head to another. Virement decisions apply to both revenue and capital expenditure heads, and between expenditure and income, and may include transfers from contingency provisions. Virements may not however be approved between capital and revenue budget heads.</p> <p>Medium Term Financial Strategy: a written strategy which gives a forecast of the financial resources which will be available to a Council for a given period, and sets out plans for how best to deploy those resources to meet its priorities, duties and obligations.</p>

Budget Monitoring Report
Council Fund Variances

MONTH 11 - SUMMARY

Service	Movement between Periods (£m)	Narrative for Movement between Periods greater than £0.025m
Social Services		
Older People		
Localities	0.067	Due to additional service users in Residential Care as a consequence of Winter Pressures
Reablement Services	0.029	Costs of crisis intervention physiotherapist
Other Minor Variances	0.003	
Disability Services		
Resources & Regulated Services	(0.072)	Reallocation of costs between externally provided Supported Living and Disability Services - Resource Panel
Disability Services	0.071	Reallocation of costs between externally provided Supported Living and Disability Services - Resource Panel
Other Minor Variances	(0.001)	
Mental Health Services		
Other Minor Variances	0.004	
Children's Services		
Residential Placements	(0.034)	Grant funded expenditure - Respite Carers grant
Out of County Placements	(0.032)	Net impact of new and ended placements
Other Minor Variances	0.016	
Development & Resources		
Other Minor Variances	(0.010)	
Total Social Services	0.042	
Community & Enterprise		
Customer And Housing Services	0.013	Minor variances.
Council Fund Housing	(0.005)	Minor variances.
Regeneration	(0.007)	Minor variances.
Revenues & Benefits	0.002	Projected surplus on Council Tax Collection Fund reduced by £0.033m. Increased underspend on CTRS (£0.011m). Other minor variances (£0.011m).
Housing Programmes	(0.004)	Minor variances.
Total Community & Enterprise	0.000	
Streetscene & Transportation		
Ancillary Services & Performance		
Other Minor Variances	(0.028)	
Highways Network		
Other Minor Variances	0.038	Additional patching works due to poor weather.
Transportation & Logistics		
Logistics & Resource Services	(0.043)	Increased winter maintenance recharge due to sustained periods of bad weather
Other Minor Variances	0.028	
Total Streetscene & Transportation	(0.006)	
Planning & Environment		
Business		
Minor Variances	0.006	Minor variances
Community		
Minor Variances	(0.013)	Minor variances
Development		
Development Management	(0.036)	Higher than anticipated level of Planning Fee Income received during February
Minor Variances	0.042	Cummulative minor variances
Access		
Minor Variances	(0.003)	Minor variances
Shared Services		
Minor Variances	(0.009)	Minor variances
Strategy		
Management Strategy	(0.013)	Minor variances
Total Planning & Environment	(0.025)	

Education & Youth		
Inclusion & Progression	0.022	Minor variances only. Adverse movement of £0.023m relates to Out of County Placements. Other minor variances from across the service area (£0.001m).
Integrated Youth Provision	(0.010)	Minor variances from across the service area.
School Improvement Systems	(0.002)	Minor variances from across the service area.
School Planning & Provision	0.001	Minor variances from across the service area.
Total Education & Youth	0.010	
Schools	0.000	
People & Resources		
HR & OD	0.014	Minor variance
Corporate Finance	(0.004)	Minor variance
Total People & Resources	0.010	
Governance		
Legal Services	0.003	Minor variances
Democratic Services	(0.004)	Minor variances
Internal Audit	(0.003)	Minor variances
Procurement	0.001	Minor variances
ICT	(0.030)	Efficiency due to termination of printing press lease.
Total Governance	(0.034)	
Organisational Change 1		
Public Libraries & Arts, Culture & Events	0.001	Minor movements.
County Archives	(0.002)	Minor movements.
Total Organisational Change 1	(0.001)	
Organisational Change 2		
Minor Variances	(0.023)	
Total Organisational Change 2	(0.023)	
Chief Executive	0.002	Minor variances
Central and Corporate Finance	(0.460)	Pension fund (£0.196m) due to surplus of budget, required for increase in contributions in 2017/18. Auto Enrolment, (£0.045m) actual numbers are less than estimated, giving a favourable in year variance. Increased underspend on Central Loans and Investment Account (£0.242m). Minor variances £0.023m.
Grand Total	(0.484)	

Budget Monitoring Report
Council Fund Variances

MONTH 11 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Social Services						
Older People						
Localities	15.992	15.239	(0.752)	(0.819)	Residential and Nursing Care shows a projected overspend of £0.198m due to the increase in the Residential Care capital limit from £24k to £30k which wasn't fully funded by Welsh Government, and other additional service user demand influences. Domiciliary Care reflects a projected underspend of £0.523m based on existing service users, this position improved significantly at Month 10 as a consequence of additional one-off grant funding by Welsh Government for managing Winter Pressures in the final quarter of this financial year. Other underspends include £0.108m on Intake/First Contact of which £0.077m is due to part year vacancy savings from within the Single Point of Access team. Locality Teams show an underspend of £0.269m due to short term vacancy savings for a number of posts. Overall minor variances amount to £0.050m.	Continue to lobby Welsh Government seeking regional support on the basis that the additional funding allocated by Welsh Government was inadequate to meet the full cost of additional service users.
Community Equipment Contribution	0.478	0.363	(0.115)	(0.113)	Following review and implementation of an updated Section 33 partnership agreement for the North East Wales Community Equipment Store (NEWCES), the contribution levels of partners have been updated resulting in a reduced level of contribution from FCC going forward. In the longer term this saving has been earmarked for funding of some of the revenue costs for the new extra care facilities.	These savings have been earmarked for future realignment to meet some of the revenue costs funding requirement for the new Flint Extra Care facility - Llys Raddington.
Resources & Regulated Services	5.983	5.602	(0.381)	(0.388)	The main influences on the projected underspend are short term vacancy savings within extra care schemes £0.206m due to recruitment and retention difficulties in the care sector. Additional residential client contributions amount to £0.205m, and other minor variances amount to £0.030m.	Continue to monitor and review
Minor Variances	0.706	0.663	(0.043)	(0.070)		
Disability Services						
Resources & Regulated Services	19.744	19.798	0.054	0.126	The reduced projected overspend of £0.054m is mainly due to demand influences within externally provided Supported Living, there are some offsetting under and overspends within Work Opportunities/Day Centre and PDSI services are being reviewed with a view to corrective action being taken by way of budget realignment.	Following recent feedback from Corporate Resources Overview and Scrutiny committee, a full review is being undertaken of the reasons for this overspend and an action plan will be drawn up with a view to early remedial action.
Disability Services	0.716	0.622	(0.094)	(0.165)	Increased CHC Funding for two service users under Transition to Adulthood from BCUHB. In addition, the contribution the Council is required to make for four high cost Transition service users to Welsh Government for residential college placements has reduced.	Continue to monitor and review
Administrative Support	0.168	0.027	(0.141)	(0.162)	The projected underspend is due mainly to short term vacancy savings.	Continue to monitor and review.
Minor Variances	0.693	0.706	0.013	0.035		
Mental Health Services						
Residential Placements	1.140	1.414	0.274	0.272	Ongoing pressure due to the numbers of long term residential placements, despite maximisation of opportunities to secure joint funding contributions from BCUHB	Following feedback from Corporate Resources Overview and Scrutiny committee, a full review is being undertaken of the reasons for this overspend and an action plan will be drawn up with a view to early remedial action.
Minor Variances	2.530	2.445	(0.085)	(0.087)		

Budget Monitoring Report
Council Fund Variances

MONTH 11 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Children's Services						
Family Placement	2.464	2.677	0.213	0.207	The projected overspend is due to the number of children in care. There has been an increase in the number of children who are subject to Foster Care/Special Guardianship/Adoption who have moved through the age barriers. Other influences include new adoption and Special Guardianship Order (SGO) payments and new Foster Carers entering the system, foster carers progressing from Level 1, 2, 3 and 4. Travel costs and Christmas and birthday allowances.	Following feedback from Corporate Resources Overview and Scrutiny committee, a full review is being undertaken of the reasons for this overspend and an action plan will be drawn up with a view to early remedial action.
Family Support	0.296	0.382	0.085	0.075	There are pay pressures due to a combination of new contractual arrangements having been implemented for sessional workers and a number of the staff working significant additional hours.	Continue to monitor and review.
Prevention & Support	0.142	0.234	0.091	0.067	The projected overspend relates to additional costs of legal fees including costs of barristers, court costs and professional fees relating to medical examinations.	Continue to monitor and review
Professional Support	4.801	5.031	0.230	0.239	The projected overspend is due mainly to ongoing service pressures particularly within Prevention and Support, and is influenced by the need to support wider regional work on child protection issues.	Following feedback from Corporate Resources Overview and Scrutiny committee, a full review is being undertaken of the reasons for this overspend and an action plan will be drawn up with a view to early remedial action.
Out of County Placements	3.641	5.042	1.401	1.433	This pressure is a continuation in the increase in the number of high cost placements which was partly influenced by interpretations of additional responsibilities under the Social Services and Well-being (Wales) Act 2014.	Pressure included in 2018/19 budget as partial mitigation. A project group has been set up to more proactively respond to identified needs, better manage demand for placements and develop the market to be more responsive and affordable.
Minor Variances	1.149	1.061	(0.088)	(0.038)		
Development & Resources						
Charging Policy income	(2.641)	(2.753)	(0.113)	(0.118)	The projected underspend is due to surplus income which is mainly caused by the full year impact of changes to disregard rules on financial assessments which came into effect from August 2016.	Continue to monitor and review.
Safeguarding Unit	0.810	0.913	0.102	0.103	There are continued significant demand influenced pressures on this service particularly within Adults safeguarding due to a significant increase in the numbers of referrals and the ongoing impact of the Deprivation of Liberty Safeguarding (DoLS) assessments.	Following feedback from Corporate Resources Overview and Scrutiny committee, a full review is being undertaken of the reasons for this overspend and an action plan will be drawn up with a view to early remedial action. A pressure for DoLS has been approved as part of the 2018/19 budget.
Good Health	0.941	0.806	(0.135)	(0.122)	The projected underspend is due to a number of short term vacancy savings and from recouping an overpayment from a Voluntary Organisation.	
Minor Variances	2.718	2.725	0.008	0.009		
Total Social Services	62.472	62.996	0.524	0.483		
Community & Enterprise						
Customer And Housing Services	1.570	1.621	0.051	0.038	Additional expenditure projected on Temporary Homeless Accommodation of £0.045m resulting from a reduction in HB income due to UC roll out. Other variances across the service £0.006m.	Continue to monitor increased expenditure in the Homelessness Service and report on any significant variances.
Council Fund Housing	(0.371)	(0.343)	0.028	0.033	There has been a one-off increase in Telecare costs due to a delay in implementing a new Alarm Monitoring contract, however, this is being offset by Vacancy savings within the Accommodation Support service. Purchase of carelink equipment of £0.042m. Other minor variances across the service (£0.014m).	The increased telecare costs are one-off and will not recur in 18/19 and beyond. We will continue to monitor all other income and expenditure in 17/18 and into 18/19.
Regeneration	0.412	0.508	0.097	0.103	Variance relates to Markets income review £0.060m and unachieved framework income for Energy Efficiency projects within 2017/18 £0.050m. Other minor variances within the service (£0.013m).	Continue to closely monitor income levels.
Revenues & Benefits	10.795	9.743	(1.052)	(1.054)	Projected underspend on the budgeted provision for Council Tax Reduction Scheme (£0.609m). Anticipated surplus on the Council Tax Collection Fund following the conclusion of the Single Person Discount review work (£0.381m). Increase in Enforcement Fee income in In House Bailiff team (£0.080m). Other minor variances within the service £0.027m.	Continue to monitor closely as these areas are highly volatile and projections are likely to change throughout the year.
Housing Programmes	0.140	0.141	0.001	0.005	Minor variances.	Continue to monitor and review.
Total Community & Enterprise	12.546	11.670	(0.876)	(0.876)		

Budget Monitoring Report
Council Fund Variances

MONTH 11 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Streetscene & Transportation						
Ancillary Services & Performance						
Waste Collection	7.118	7.623	0.505	0.502	Adverse variance of £0.200m relating to lower than anticipated energy production at the Landfill sites and reduced electricity sales from reducing levels of gas extraction. Environment and Sustainable Development (ESD) grant pressure £0.111m due to the reduction of the grant in 17/18 of 3.7%. Delay in the development of the new Rockcliffe Household Recycling Centre site resulting in additional running costs of two existing sites continuing to operate £0.100m. Increase in CPI apply to the waste treatment contract of 2.8% above the 1% built into the monitoring, 0.030m. £0.020m pressure from additional NNDR costs due to the reassessment of two HRC sites. Potential risk around plastic recycling prices. Its expected in 6 months time prices will drop due to external market factors.	Energy production income levels being monitored monthly and contracts being prepared for the service to be outsourced. Reported in Programme Board Efficiency Tracker Keep under review as part of MTFS Indicative reduction in ESD grant for 18/19 - £0.299m
Parking & Enforcement	(0.084)	0.017	0.101	0.102	Shortfall of income from Flint Car Parking £0.100m. Pressure due to the town centre re-development being ongoing and impacting on the rollout of changes across the town.	Keep under review as part of MTFS Reported in Programme Board Efficiency Tracker
Other Minor Variances	0.796	0.766	(0.030)	(0.001)		
Highways Network						
Highways Strategy	7.527	7.935	0.408	0.370	Due to ongoing discussions on Community Asset Transfers (CATs), the maintenance liability being transferred for Cemeteries to Town/Community Councils totalling £0.050m has not yet been implemented. Street lighting energy prices above the 2% standard with an increase of 16% resulting in a pressure of £0.131m. Public conveniences at Holywell and Mold (New Street) were due to close in April this year, however they will not close until March 2018 resulting in a pressure of £0.063m. The Winter Maintenance budget will be overspent estimated a figure of £0.250m due to the number of multiple snow events in the late part of the year, resulting in the use of winter maintenance reserves. An average winter consists of 70 turnouts and 5 snow days. The service has currently had 184 turnouts to date and 9,827 tonnes of salt was spread. The balance a cumulative amount of minor variances eg hire of plant.	Keep under review as part of MTFS. Reported in Programme Board Efficiency Tracker. Continue to monitor street lighting energy prices.
Transportation & Logistics						
Logistics & Resource Services	4.532	4.686	0.154	0.198	Shared specialist plant with neighbouring Authorities has not materialised from 16/17 business planning proposal £0.050m. Increase in Fleet insurance premium for 17/18 £0.100m	Keep under review as part of MTFS
School Transport	4.734	4.920	0.186	0.185	Ongoing additional subsidy costs following re-procurement for covering various school transport routes £0.185m	Reported in Programme Board Efficiency Tracker
Transportation	1.598	2.441	0.843	0.842	Ongoing additional subsidy costs following re-procurement for covering various public transport routes following the previous operator going into liquidation and the delay in introducing the Bus Subsidy efficiency in 17/18 £0.840m	Keep under review as part of MTFS. Reported in Programme Board Efficiency Tracker
Other Minor Variances	1.432	1.460	0.028	0.001		
Total Streetscene & Transportation	27.652	29.847	2.194	2.200		

Budget Monitoring Report
Council Fund Variances

MONTH 11 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Planning & Environment						
Business						
Pollution Control	0.477	0.526	0.049	0.033	An increase in prosecutions for unlicensed and unsafe residential properties has resulted in two temporary Environmental Health Officers being recruited to deal with this increase in demand.	For 2018/19 Invest to Save funding for the 2 EHO posts for one financial year.
Minor Variances	1.085	1.062	(0.024)	(0.013)		Continue to monitor committed expenditure and reduce/remove expenditure where possible
Community						
Pest Control	0.004	0.066	0.062	0.061	Despite the the fact that the service has seen an increase in referrals during 2016/17 and onwards into 2017/18, the income target is unlikely to be achieved, based on current projections.	
Minor Variances	0.897	0.826	(0.071)	(0.058)		Continue to monitor committed expenditure and reduce/remove expenditure where possible
Development						
Development Management	(0.384)	(0.179)	0.205	0.241	The projected Planning Fee Income shortfall has decreased in February due to a high number of planning fees received and is now currently projected at £0.230m as the economy has not continued to recover to the extent which the 3 year Business Plan forecast but the number of applications has increased. The annual income target for non-statutory Pre-Application Fees was met in Q1 and income has continued to remain at consistent levels.	Continue to monitor Planning Fee levels and adjust outturn accordingly
Minor Variances	0.158	0.152	(0.006)	(0.048)	Minor variances	Continue to monitor committed expenditure and reduce/remove expenditure where possible
Access						
Greenfield Valley	0.326	0.295	(0.031)	(0.034)	Vacancy savings and reduced zero hours contracts	Service review within Countryside is currently being undertaken
Minor Variances	1.015	1.002	(0.013)	(0.007)	Minor variances	Continue to monitor committed expenditure and reduce/remove expenditure where possible
Shared Services						
Minor Variances	0.177	0.169	(0.009)	0.000	Minor variances	Continue to monitor committed expenditure and reduce/remove expenditure where possible
Strategy						
Minor Variances	0.833	0.819	(0.013)	(0.013)	Minor variances	Continue to monitor committed expenditure and reduce/remove expenditure where possible
Management Strategy	0.343	0.449	0.106	0.119	Balance of Business Planning Efficiencies for Staffing	Continue to monitor committed expenditure and reduce/remove expenditure where possible
Minor Variances						
Total Planning & Environment	4.932	5.188	0.256	0.281		
Education & Youth						
Inclusion & Progression	6.843	7.162	0.320	0.298	Variance largely relates to Out of County placements £0.369m. Includes other minor variances from across the service area (£0.049m).	Continue close monitoring arrangements and updates following moderation meetings.
Integrated Youth Provision	1.338	1.269	(0.069)	(0.059)	Cumulative minor variances from across the service area.	
School Improvement Systems	1.807	1.742	(0.066)	(0.063)	Cumulative minor variances from across the service area.	
Business Change & Support	0.377	0.381	0.005	0.005	Minor variances	
School Planning & Provision	0.619	0.628	0.009	0.008	Minor variances	
Total Education & Youth	10.983	11.182	0.199	0.188		
Schools	88.933	88.933	0.000	(0.000)		
People & Resources						
HR & OD	2.029	2.241	0.212	0.198	Due to partial achievement of business planning efficiency and loss of income contribution from Wrexham Occupational Health Services	Service delivery options are being considered for the Occupational Health Service and a pressure to reflect this has been included in the 2018/19 budget
Corporate Finance	2.082	2.299	0.217	0.221	This is due to the rol-out of manager self service and the operating model review taking longer than planned	Continue to look for income maximisation and progress the structural review
Total People & Resources	4.111	4.540	0.429	0.419		
Governance						
Legal Services	0.688	0.713	0.026	0.023	Minor variances	Continue to monitor and review
Democratic Services	1.972	1.979	0.008	0.012	Minor variances	Continue to monitor and review
Internal Audit	0.443	0.372	(0.072)	(0.069)	Underspend due to in-year vacancies	Continue to monitor and review
Procurement	0.168	0.275	0.107	0.106	Due to a conscious decision to no longer pursue supplier income for registration onto the Councils payment portal	Pressure included in 2018/19 budget
ICT	4.432	4.460	0.028	0.058	Minor variance	Continue to monitor and review
Total Governance	7.703	7.800	0.096	0.130		

Budget Monitoring Report
Council Fund Variances

MONTH 11 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Organisational Change 1						
Public Libraries & Arts, Culture & Events	0.763	0.755	(0.008)	(0.010)	Minor variances.	Continue to monitor and report on any significant variances.
Museums	0.028	0.028	(0.000)	(0.000)	Minor variances.	Continue to monitor and report on any significant variances.
County Archives	0.286	0.287	0.000	0.002	Minor variances.	Continue to monitor and report on any significant variances.
Leisure	4.460	4.546	0.087	0.087	Aura Leisure and Libraries Ltd was established on 1st September. This was delayed by 2 months due to a range of queries in 3 separate responses from the Financial Conduct Authority (FCA) in registering the company. These issues are now resolved.	Continue to monitor and report on any significant variances.
Total Organisational Change 1	5.537	5.615	0.078	0.079		
Organisational Change 2						
Administrative Buildings	1.241	1.150	(0.091)	(0.112)	£(0.091)m estimated efficiencies predominantly from the rationalisation of County Hall.	
Property Asset And Development	0.446	0.357	(0.089)	(0.080)	£(0.066)m in year salary savings. Other minor variances.	
Caretaking & Security	0.302	0.245	(0.057)	(0.053)	£(0.018)m contractor savings. Other minor variances.	
CPM & Design Services	0.691	0.578	(0.113)	(0.125)	£(0.045)m projected additional income above target. £(0.070)m in year salary savings. Other minor variances.	
Industrial Units	(1.153)	(1.089)	0.065	0.073	£0.065m as a result of unachieved rental income, to be offset against office efficiencies.	
Minor Variances	0.813	0.814	0.001	0.035		
Total Organisational Change 2	2.339	2.055	(0.284)	(0.261)		
Chief Executive	2.926	2.797	(0.128)	(0.130)	In-year vacancy savings and underspend on specialist budgets such as sustainable development, Your Community/Your Council and public relations.	Continue to monitor and review
Central and Corporate Finance	25.023	21.002	(4.021)	(3.561)	An underachievement on the income target of £0.407m, though work is continuing to identify areas of opportunity. Support Services recharge, has resulted in a shortfall of £0.131m due to a reduction in overall operating costs. County Hall car parking income shortfall of £0.065m. Reduced audit fees, underspend of £0.106m. Social Services one off in year underspend of £1.508m held centrally to mitigate any in year overspends; £0.513m resulting from remaining pressure budgeted in 17/18 no longer required, £0.500m due to funding being secured from the Regional Integrated Care Fund, a revenue grant allocated on a one off basis. An additional £0.595m of Welsh Government funding for Social Care has recently been confirmed. Projected Pension fund variance £0.508m due to surplus of budget required for increase in contributions in 2017/18. Apprentice Tax Levy underspend of £0.079m, increased data has enabled a more accurate projection. Auto Enrolment of employees to the scheme became effective in October 2017. Early analysis indicates that the actual numbers are less than estimated which gives a favourable in year variance of £0.488m. Windfall income an underachievement of £0.085m. Centrally held inflation £0.254m, one off in year underspend. £1.422m underspend due to a change in the Minimum Revenue Provision policy. £0.242m underspend on the Central Loans and Investment Account. Minor variances £0.002m.	Work is continuing to identify areas of opportunity to generate income. A pressure has been included in the 2018/19 budget which will partially mitigate this. Budget pressures and efficiencies have been included to address these within the 2018/19 budget. Social services issues which have been included within 2018/19 budget. Pension Fund / Apprentice Tax Levy - Keep under review in year to consider potential for mitigation of 18/19 pressure. Auto enrolment - further analysis is required to assess the impact on 2018/19. Efficiency for pension fund contribution has been included as part of 2018/19 budget. Continue to monitor and review.
Grand Total	255.156	253.626	(1.531)	(1.047)		

2017/18 Efficiencies Outturn - Under or Over Achieved

Portfolio	Original Efficiency	Revised Efficiency	(Under)/Over Achievement
	2017/18 £(m)	2017/18 £(m)	2017/18 £(m)
<u>People & Resources</u>			
Finance - Implementation of Collaborative Planning Software to finance to improve and automate our processes thus enabling workforce efficiencies. Phased roll out of new finance model.	0.270	0.160	(0.110)
Review of Human Resources & Organisational Design operating model and job roles and various other efficiencies.	0.148	0.052	(0.096)
DBS recharges	0.058	0.025	(0.033)
Total People & Resources	0.476	0.237	(0.239)
<u>Governance</u>			
ICT - Reduction in management, staff and non pay costs.	0.350	0.310	(0.040)
Total Governance	0.350	0.310	(0.040)
<u>Social Services</u>			
Develop alternative approaches to in house day services and work opportunity schemes.	0.250	0.130	(0.120)
Total Social Services	0.250	0.130	(0.120)
<u>Organisational Change 1</u>			
Alternative Delivery Models	0.415	0.335	(0.080)
Total Organisational Change 1	0.435	0.355	(0.080)
<u>Community & Enterprise</u>			
Council Tax Reduction Scheme.	0.200	0.809	0.609
Total Community & Enterprise	0.200	0.809	0.609
<u>Streetscene & Transportation</u>			
Develop energy production at landfill.	0.100	0.000	(0.100)
Review subsidised bus routes.	0.350	0.000	(0.350)
Total Streetscene & Transportation	0.450	0.000	(0.450)
<u>Planning & Environment</u>			
Staffing - management restructure.	0.125	0.062	(0.063)
Self financing for Public Protection Services.			
- Animal & Pest Control.			
- Licencing Charging.	0.030	0.000	(0.030)
Increase in planning fees (15% WG increase) and applications	0.015	0.000	(0.015)
Increase in number of planning applications	0.035	0.000	(0.035)
Total Planning & Environment	0.205	0.062	(0.143)
		%	£
Total 2017/18 Budget Efficiencies		100	8.433
Total Projected 2017/18 Budget Efficiencies Underachieved		5	0.463
Total Projected 2017/18 Budget Efficiencies Achieved		95	7.970

Movements on Council Fund Unearmarked Reserves

	£m	£m
Total Reserves as at 1 April 2017	10.953	
Less - Base Level	(5.769)	
Total Reserves above base level available for delegation to Cabinet		5.184
Less – allocation from the Contingency Reserve to support initial set up costs and final technical support for the Community Asset Transfer (CAT) of Holywell Leisure Centre and Alternative Delivery Model (ADM) agreed in 2016/17		(0.050)
Less – allocation from the Contingency Reserve to provide financial support to meet in-year budget pressures in 2017/18 for regional economic structures and support for events		(0.052)
Less – allocation from Contingency Reserve for contingency against any financial issues arising as a result of implementing different service delivery methods		(0.250)
Add – projected outturn underspend		1.531
Add – Amount released from earmarked reserves as agreed by Council as part of 2018/19 budget		1.990
Total Contingency Reserve as at 31st March 2018		8.353
Less – amount committed as part of balancing 2018/19 budget		(1.945)
Less – One off contribution to Schools agreed at Council on 1 March 2018		(0.460)

Total Contingency Reserve available for 2018/19	
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	5.948
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Budget Monitoring Report
Housing Revenue Account Variances

MONTH 11 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Housing Revenue Account						
Income	(32,269)	(32,372)	(0,103)	(0,108)	EO 080m reflects the decision to delay implementation of Service Charges to 1st April 2018 (from January 2018) to allow more time for full consultation. EO 036m relates to the loss of income on garages following refurbishments and demolition. EO 227m relates to a reduction in the contribution towards the provision for bad debts. EO 067m relates to Council Tax credits. EO 064m relates to delays in the handover of new properties compared to the estimated dates in the original business plan. The remaining EO 011m relates to minor variances.	
Capital Financing - Loan Charges	7,545	7,486	(0,059)	(0,059)	EO 118m relates to a reduction in the expected interest charge for HRA borrowing. This is because interest rates have remained low since the Brexit referendum. Borrowing costs have also been minimised through efficient treasury management. EO 016m relates to a reduction in the minimum revenue payment (MRP). This is calculated based on the total HRA borrowing at 31st March 2017 which was slightly lower than assumed in the budget. EO 075m relates to the anticipated support services charge relating to Corporate Management and Democratic Reorganisation.	
Estate Management	1,633	1,577	(0,056)	(0,045)	EO 066m relates to vacancy savings for posts which have been deleted in the 2018/19 Business Plan. EO 010m relates to minor variances.	
Landlord Service Costs	1,380	1,413	0,028	0,019	Minor variance.	
Repairs & Maintenance	8,550	7,764	(0,784)	(0,542)	A saving of EO 794m is anticipated on Repairs and Maintenance. EO 222m relates to staffing costs. EO 616m relates to subcontractor spend. This expenditure is reflected in the capital budget. EO 035m relates to increased costs for Fleet damage to vehicles. The remaining EO 009m relates to minor variances.	
Management & Support Services	2,279	2,210	(0,063)	(0,068)	EO 015m relates to an increase in the central support service charge. EO 033m relates to salary savings in Housing Programmes and Finance. EO 025m relates to savings on the software allocation. EO 005m relates to an expected underspend on the conference budget. EO 007m relates to an underspend on the subscriptions budget. The remaining EO 008m relates to minor variances.	
Capital Expenditure From Revenue (CERA)	10,883	11,537	0,675	0,430	The variance of EO 675m relates to an increase in the contribution from revenue towards capital costs. This increase is possible because of decreased costs elsewhere in the HRA. Contributing towards the capital budget from revenue reduces the requirement to borrow.	
HRA Projects	0,046	0,384	0,338	0,338	EO 333m relates to SHARP pre-development costs which were approved by Cabinet in March 2017. If these schemes are approved before 31st March 2018, then costs will be capitalised. The remaining EO 005m relates to minor variances.	In March 2017 Cabinet approved progression of site investigation works on several possible sites for SHARP. If for any reason, schemes are not approved by 31st March 2018, these costs will be charged to the HRA.
Contribution To / (From) Reserves	(0,035)	0,000	0,035	0,035	HRA reserves will be kept at existing levels to meet Business Planning requirements in future years.	
Total Housing Revenue Account	(0,000)	0,000	0,000	(0,000)		

Carry Forward Requests 2017/18

Social Services

North Wales Integrated Autism Service; Flintshire County Council are the Local Authority lead for this regional programme in partnership with Betsi Cadwaladr University Health Board and the other North Wales local authorities. This project has been delayed and the budget which had identified to fund this is requested to be carried forward to 2018/19 to ensure the agreed objectives are achieved (£0.292m).

Out of School Childcare; this is primarily a Welsh Government grant funded service which also generates income from providing training to Childcare providers. The amount of such income generated in 2017/18 is £0.005m and it is requested that this amount is approved to be carried forward to 2018/19 to fund childcare sector framework and qualification support for the Family Information Service (£0.005m).

Childcare; there will be an in-year underspend this service due to receipt of a new grant, a carried forward is requested for use in 2018/19 to support with systems development, parent discussions, workshop set-ups and childcare qualifications assessments (£0.018m).

Community & Enterprise

Universal Credit; Funding received from DWP is to be used fund for Universal Credit administration costs in 2018/19 (£0.059m).

New Burdens; Funding received from DWP is to be used to continue to fund the Welfare Reform Response Team in 18/19 (£0.061m).

Planning & Environment

Planning Policy; Purchase of new back office system software package is required as the previous system is no longer fit for purpose. A bid for capital funding was submitted but turned down so this will be required to be funded from revenue. There has been a delay with some projects within this service area and it is requested that the underspend is carried forward into 2018/19 to fund this system (£0.073m).

Highways Development Control Supervision Fees; Supervision fees received in-year are for projects which will continue into 2018/19, it is requested to carry forward the income received in 2017/18 to fund the projects (£0.049m).

People & Resources

Flintshire Trainees; for the continuation of the funding strategy for the Flintshire Trainee programme (£0.071m estimate)

Organisational Change 2

CCTV equipment; There is a requirement to purchase a new piece of equipment for the CCTV suite. Due to delays in the procurement process this will now be purchased in 2018/19 (£0.050m).



CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Thursday 19 th April, 2018
Report Subject	Forward Work Programme
Cabinet Member	Not applicable
Report Author	Democratic Services Manager
Type of Report	Operational

EXECUTIVE SUMMARY

Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work programme of the Committee of which they are Members. By reviewing and prioritising the Forward Work Programme Members are able to ensure it is Member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Corporate Resources Overview & Scrutiny Committee.

RECOMMENDATION

1	That the Committee considers the draft Forward Work Programme and approve/amend as necessary.
2	That the Democratic Services Manager, in consultation with the Chair and Vice-Chair of the Committee be authorised to vary the Forward Work Programme between meetings, as the need arises.

REPORT DETAILS

1.00	EXPLAINING THE FORWARD WORK PROGRAMME
1.01	Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council or Chief Officers. Other possible items are identified from the Cabinet Work Programme and the Improvement Plan.
1.02	<p>In identifying topics for future consideration, it is useful for a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:</p> <ol style="list-style-type: none">1. Will the review contribute to the Council's priorities and/or objectives?2. Is it an area of major change or risk?3. Are there issues of concern in performance?4. Is there new Government guidance of legislation?5. Is it prompted by the work carried out by Regulators/Internal Audit?
2.00	RESOURCE IMPLICATIONS
2.01	None as a result of this report.
3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Publication of this report constitutes consultation.
4.00	RISK MANAGEMENT
4.01	None as a result of this report.
5.00	APPENDICES
5.01	Appendix 1 – Draft Forward Work Programme
6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>None.</p> <p>Contact Officer: Robert Robins Democratic Services Manager</p> <p>Telephone: 01352 702320</p> <p>E-mail: robert.robins@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	Improvement Plan: the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.

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Corporate Resources Overview & Scrutiny Committee Draft Forward Work Programme 2018/19

Page 107

DATE	ISSUE	O&S FOCUS / PURPOSE	REPORT FROM
Thursday, 17 th May 2018 10 am	Appraisals Progress Report	Monitoring	Sharon Carney
	Revenue Budget Monitoring 2017 / 18	Monthly monitoring	Sara Dulson
	Forward work programme	Approval and development	Robert Robins
Thursday, 14 th June 2018 10 am	Strategic Equality Plan Annual Report 2016/17	Monitoring	Karen Armstrong/Fiona Mocko
	Revenue Budget Monitoring 2017 / 18	Monthly monitoring	Sara Dulson
	Forward work programme	Approval and development	Robert Robins
Thursday, 12 th July 2018 10 am	Revenue Budget Monitoring	Monthly monitoring	Sara Dulson
	Forward work programme	Approval and development	Robert Robins
Provisional: Thursday, 20 th September 2018 10am	Community Safety Partnership Annual Report (This will be a designated 'crime & disorder' scrutiny meeting)	Monitoring	Sian Jones
	Workforce Quarter 1	Monitoring/assurance	Sharon Carney
	Revenue Budget Monitoring 2018/19 Month 4 and Capital Programme Monitoring 2018/19 Quarter 1	Monthly/quarterly monitoring	Sara Dulson
	Forward Work Programme	Development/Approval	Robert Robins

Corporate Resources Overview & Scrutiny Committee Draft Forward Work Programme 2018/19

Page 108

Provisional: Thursday 18 th October 2018 10am	Community Endowment Fund Annual Report	Progress monitoring	Karen Armstrong
	Revenue Budget Monitoring 2018/19 Month 5	Monthly/quarterly monitoring	Sara Dulson
	Forward Work Programme	Development/Approval	Robert Robins
Provisional: Thursday , 15 th November 2018 10am	Council Plan	Monitoring	Karen Armstrong
	Revenue Budget Monitoring 2018/19 Month 6 and Capital Programme Month 6	Monthly/quarterly monitoring	Sara Dulson
	Forward Work Programme	Development/Approval	Robert Robins
Provisional: Thursday, 13 th December 2018 10am	Workforce Quarter 2	Quarterly monitoring	Sharon Carney
	Revenue Budget Monitoring 2018/19 Month 7	Monthly/quarterly monitoring	Sara Dulson
	Forward Work Programme	Development/Approval	Robert Robins
Provisional: Thursday, 17 th January 2019 10am	Revenue Budget Monitoring 2018/19 Month 8	Monthly/quarterly monitoring	Sara Dulson
	Forward Work Programme	Development/Approval	Robert Robins

Corporate Resources Overview & Scrutiny Committee Draft Forward Work Programme 2018/19

Provisional: Thursday, 14 th February 2019 10am	Workforce Quarter 3 Revenue Budget Monitoring 2018/19 Month 9 and capital Programme 2018/19 Month 9 Forward Work Programme	Monitoring Monthly/quarterly monitoring Development/Approval	Sharon Carney Sara Dulson Robert Robins
Provisional: Thursday, 14 th March 2019 10am	Council Plan Quarter 3 Revenue Budget Monitoring 2018/19 Month 10 Forward Work Programme	Monitoring Monthly/quarterly monitoring Development/Approval	Karen Armstrong Sara Dulson Robert Robins

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